

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

December 21, 2016

Page 44

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, December 21, 2016 at 7:00 p.m. by Chairman Bione in the Administration Office. Followed by the Pledge of Allegiance.
- ROLL CALL:** *Present:* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pascal, Pinto, Riedel, Spillers, Tedeski and Wilson. Absent –Pacchioni and Polczynski, excused; Also present; Solicitor Loperfito; Bauer, Engineer; Duryea, Plant Manager, Milie, Office Manager
- VISITORS:** Gene Burns, North Apollo resident and an employee at the Authority. George Guido, Trib Total Media reporter.
- MINUTES:** A motion was made by Spillers and seconded by Kolakowski to approve the Minutes of the Regular Meeting held November 16, 2016 as printed. Motion carried.
- TREASURER'S REPORT:** Duryea reviewed the Treasurer's Report, calling attention to certain pages.
Pinto motioned to approve the report with Kotvas making the second.
- SECRETARY'S REPORT:** Under the instruction of the Secretary, Milie reported the following correspondence:
1. United Concordia Dental – November 21, 2016 – no rate change in 2017.
 2. KLH Engineers, Inc. – November 28, 2016 – Request for reappointment with rate schedule.
 3. Geary & Loperfito, LLC – December 6, 2016 – Gilpin Twp. Municipal Authority Liabilities/Municipal Delinquencies demand letter.
 4. The Authorities – December 15, 2016 – the U/C rate for 2017 will be 3.7% with a Wage Base of \$9750.
- Motion made by Spillers and seconded by Kotvas to accept the Secretary's Report.
Motion carried.
- COMMITTEE REPORTS:** Billing –Chairman Pinto reported that there are no issues with the billing.
Engineering –Chairman Luisi reported that the Westmoreland Conservation District revised the language of the agreement they wish to have the Authority accept regarding a potential Acid Mine Drainage Passive Treatment System. The Agreement requests only that representatives will be permitted on the Authority property for a land study. After discussion the Agreement needs to reflect that the Authority will be held harmless.
- The Radio tower in Vandergrift was discussed. It is currently owned by Westmoreland County and they were going to remove it. However, the Authority has an antenna on it for the SCADA System. Duryea and Loperfito met with representatives from the

County to discuss the situation. The County is willing to sell the Antenna to the Authority for \$1. The Authority will also be responsible for paying Vandergrift Cemetery Association \$200 per month for the antenna to remain on their property. Riedel motioned to accept the agreement reached with the County and authorize the Solicitor to engage with Cemetery Association to discuss the matter and prepare the Bill of Sale. Pinto seconded. Motion carried.

Luisi reported that the Grinder at Vandergrift Pumping Station needs repaired at a cost of \$18,000. Pinto motioned to approve the expense. Wilson seconded. Motion carried.

Finance Committee: Duryea presented Capital Improvements Requisition #20 for action as follows:

Requisition #20 -Plant Expansion Project:

KLH Engineers:	\$	<u>1369.10</u>
TOTAL	\$	1369.10

Luisi motioned to approve Requisition #20. Kotvas seconded. Motion carried.

The Audit Report was reviewed with the Committee earlier in the month. It was presented to the Board for approval. Luisi motioned to accept the Audit. Spillers seconded. Motion carried.

Riedel motioned to approve advertising the Financial Statement. Kotvas seconded. Motion carried.

Insurance - Chairwoman Wilson reported that the current health care coverage is rising 9.9%. There are three other options that were offered. The Committee recommends sticking with the current plan. Riedel motioned to authorize the Manager to sign off on the current plan. Wilson seconded. Motion carried.

Personnel – Chairman Pinto stated that what he had to discuss needed to be done in an Executive Session.

Public Relations – Tedeski reported that the Christmas Dinner was very nice. Chairman Bione then thanked Katy Tedeski for her years of service on the Board. Everyone applauded her for her service.

**MANAGER'S
REPORT:**

Duryea reported that the Authority has won a State Safety Award. It will be presented at an upcoming event.

The plant was in total compliance during the month of November 2016.

The no. 2 Sludge Pump has been rebuilt; pipe leaks were repaired in the Odor Control System treatment tower and Regular Pump Station checks and maintenance are performed twice a week.

The Safety Committee continues to meet on a monthly basis.

On-line payments continue to be successful with a total of 199 payments in November totaling \$20,469.45.

The new service truck body is being installed and is expected to be completed by early January.

The Personnel Committee interviewed six candidates for the vacant Billing Assistant position.

Drnach Environmental is nearly complete with the installation of flow meters for the Post Construction flow monitoring project. The official start date of the monitoring will be January 1, 2017.

Plant visits to Industrial Pre-Treatment customers have been completed for the year.

ENGINEER'S REPORT:

Bauer reported that field work for the pump station analysis was conducted on September 28th.

A notice-to-proceed letter has been issued to Drnach Environmental. Drnach is in the process of installing the flow meters.

SOLICITOR'S REPORT:

Loperfito reported that members should review the information regarding the letter from Gilpin Township Municipal Authority and the information provided to them by the Solicitor's office and discussion will take place in the months to follow.

UNFINISHED BUSINESS:

None

NEW BUSINESS:

None

EXECUTIVE SESSION:

Spillers motioned to recess into Executive Session at 8:00 p.m.. Johnston seconded. Motion carried. The Regular meeting reconvened at 8:51 with no action being taken.

Riedel motioned to hire Laurie Voyten part-time at a rate of \$15 per hour with a start date to be determined acceptable to the candidate. Kolakowski seconded. Motion carried.

Riedel motioned to authorize the Personnel Committee to discuss Union position staffing with the Union. Kolakowski seconded. Motion Carried.

With all business taken care of for the evening Riedel motioned to adjourn. Kolakowski seconded. The meeting adjourned at 9:56.



Peter Pinto, Assistant Secretary/Treasurer