

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

February 15, 2017

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, February 15, 2017 at 7:00 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.
- ROLL CALL:** *Present:* Members of the Board: Bione, Johnston, Kotvas, Pascal, Pinto, Polczynski, Riedel, Spillers, and Wilson. Kolakowski, Luisi, Pacchioni, and Virostek – excused. ; Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.
- VISITORS:** Gene and Barb Burns, North Apollo Borough residents. Gene is also an employee of the Authority. Also present was George Guido from Trib Total Media.
- MINUTES:** A motion was made by Pinto seconded by Riedel to approve the Minutes of the Reorganization Meeting held January 18, 2017 as printed.
- A motion was then made by Kotvas and seconded by Polczynski to approve the Minutes of the Regular Meeting held January 18, 2017 as amended.
- TREASURER'S REPORT:** Pinto reviewed the information in the Meeting Packet regarding finances. A motion was made by Polczynski; seconded by Riedel to approve the Treasurer's report. Motion carried.
- SECRETARY'S REPORT:** Milie, by direction of Secretary Johnston, reported on the correspondence:
A. January 17, 2017 - Commonwealth of Pennsylvania – Confirmation of changing the bank account for withdrawal of payment for the Pennvest loans.
- A motion was made by Riedel seconded by Polczynski to approve the Secretary's Report. Motion carried.
- COMMITTEE REPORTS:** Billing & Collection – Committee Chairman Polczynski reported that he is going to meet with the Committee to discuss various policies of the Authority with regards to dealing with collection of delinquent accounts as well as discussing the letter received from Gilpin Twp. Municipal Authority regarding Liability of Municipal delinquencies.
- Pinto stated that Gilpin Township Municipal Authority does not have the ability to change the Service Agreement; saying that only the 13 communities have that ability.
- Engineering – With the absence of the Committee Chairman Luisi Duryea stated that items would be covered in the Manager's Report.

Finance Committee: Committee Chairman Polczynski introduced Requisition #01-2017 for approval as follows:

Requisition #01-2017: 2010 and 2014 Bond Interest Payment	
2010 Bond Interest Due:	\$591,435.85
2014 Bond Interest Due:	<u>\$102,000.00</u>
TOTAL	\$693,435.85

Spillers motioned to approve Requisition #01-2017 Pinto seconded the motion. Motion carried.

Duryea reported that Well-Fargo has changed their payment process from withdrawing the funds from our account to the Authority making a wire transfer.

Polczynski stated that he has reviewed the bank analysis statements and he will be negotiating for better rates with the bank.

Insurance: Committee Chairwoman Wilson stated there was no report for the evening.

Personnel: Committee Chairman Pinto stated he had no report

Public Relations: Committee Chairman Spillers had nothing to report

**MANGER'S
REPORT:**

Duryea reported that the Plant was in total compliance with all discharge parameters for the month of January 2017.

Revisions have been made to some of the daily operating procedures to allow operations personnel more time to perform equipment and plant housekeeping and maintenance.

The channel monster grinder from the Vandergrift pump station has been repaired and will be reinstalled upon receipt of the new service truck.

Gears were replaced on the belt filter press drive due to excessive wear.

Billings can now be received by customers through "E-statements". There was no cost to implement the feature and will provide a cost savings through mail reduction.

The new service truck is nearly complete and could possibly be in service by the February Board Meeting.

Rosanna Ash began employment on Monday, January 23rd as a Billing Assistant.

Letters were sent to all 13 communities requesting completion of the Flow Meter Location and Acceptance Form.

Xylem reimbursed the Authority for equipment purchased to correct a Power Factor issue with the VFD's for the SBR Blowers. The cost of the reimbursement was \$8530.

Duryea met with the Executive Board and the Chairman of the Billing and Collection and Finance Committees to outline objectives for 2017. A few items that will be worked on by those committees include payment delinquencies, the Authority Municipality agreement, fees, and investments.

**ENGINEER'S
REPORT:**

Bauer reported that report preparation is underway regarding the pump station analysis. The report will be submitted on or before the March Board meeting.

The Flow monitors for the post construction monitoring began collecting data on January 1, 2017. The first month's data has been loaded on the Dnmach website.

**SOLICITOR'S
REPORT:**

Solicitor Loperfito reported that negotiations continue with Vandergrift Cemetery and Westmoreland County regarding the antenna.

**UNFINISHED
BUSINESS:**

There was no unfinished business to discuss this evening

**NEW
BUSINESS:**

Wilson reported that a camera was placed in a line in West Vandergrift and found the line to be leaking.

Polczynski reported that flow monitoring is taking place in the Oak Plan on Shearsburg Road and in the Pine Run area of Allegheny Township.

Bione reported a small project is being done in Kiski Township.

**EXECUTIVE
SESSION:**

There was no call for and Executive Session this evening.

ADJOURNMENT:

With all business taken care of for the evening the meeting was adjourned at 7:40 by a motion of Riedel and a second by Polczynski. Motion carried.

Brian Johnston, Secretary

