

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

January 18, 2017

CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, January 18, 2017 at 7:15 p.m. by Chairman Bione in the Administration Office. Meeting notices were mailed 01/13/16

ROLL CALL: *Present:* Members of the Board: Bione, Johnston, Kotvas, Luisi, Pascal, Pinto, Polczynski, Riedel, Spillers, Virostek and Wilson. Kolakowski and Pacchioni, – excused. ; Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.

VISITORS: Gene and Barb Burns , North Apollo Borough resident. Gene is also an employee of the Authority

MINUTES: A motion was made by Kotvas seconded by Riedel to approve the Minutes of the Regular Meeting held December 21, 2015 as printed with Polczynski abstaining due to absence.

TREASURER'S REPORT: Duryea referred to various pages of the meeting packet for review. A motion was made by Kotvas seconded by Spillers to approve the Treasurer's report. Motion carried.

SECRETARY'S REPORT: Milie, by direction of Chairman Bione, reported on the correspondence:
A. January 9, 2017 – PMAA – 2017 Board Member Training. Polczynski motioned that the Authority cover the expenses for anyone wishing to attend. Kotvas seconded. Motion carried.

A motion was made by Spillers seconded by Riedel to approve the Secretary's Report. Motion carried.

COMMITTEE REPORTS: Billing & Collection – Chairman Pinto stated he had no report. Duryea reported that the ability to receive e-statements is currently being initiated to begin with the February billing.

Engineering – Luisi stated that Duryea will report on some topics during the Manager's report.

Luisi then gave an update of the Conservation District's status in treating the Mine Acid Drainage project.

The Grinder is currently undergoing repair.

Discussion was held in the Committee Meeting regarding converting the current service truck into a dump truck. It was decided that with the age and condition of the truck it was not feasible.

Chairman Luisi reported that over \$5000 has been received from the various scrap around the plant.

Wilson reported that there is a very good chance of receiving a Grant to take care of issues at Pine Run Creek.

Finance Committee: Requisition #21 for approval as follows:

Requisition #09-Plant Expansion Project:

KLH Engineers: \$ 1,054.60

TOTAL \$ **1,054.60**

Kotvas motioned to approve the Capital Improvements Requisition #21. Luisi seconded the motion. Motion carried.

Insurance: Wilson stated there was no report for the evening.

Personnel: Chairman Pinto reported that interviews here held for an office staff person. The position was offered to the #1 candidate, however the morning she was to report she e-mailed the Manager and declined the position. Therefore the position has been offered to Rosanna Ash and she has verbally accepted the position.

A motion was made by Pinto and a seconded by Luisi to provide the two office personnel increases of eighty cents per hour, the same as the Union increases, retroactive to January 1, 2017. Motion carried. Pinto reported that the balance of his report would be covered in Executive Session.

Public Relations: Chairman Bione asked Milie if there was anything to discuss under P/R. She indicated that the only item would be some kind of an event for Pacchioni. The matter was tabled for the time.

**MANGER'S
REPORT:**

Duryea reported that the Plant was in total compliance with all discharge parameters for the month of December 2016.

Daily SOP's have been revised to allow operations personnel more time to perform equipment and plant housekeeping and maintenance.

Garage cleanup and reorganization of parts/materials took place during the month of December.

The Jet/Vac truck was utilized to remove a blockage and clean a line in Vandergrift Borough recently to clean catch basins and lines.

Safety Committee meetings continue to take place on a monthly basis. PPE, work gloves and safety and cyber security training was discussed at the January 6th meeting.

December on-line payments were at 231. This is the highest number since the service was implemented.

A visit was made by Duryea, Summerhill and Corna to the company installing the truck body on the new service truck to review all the requirements. Another visit will take place prior to accepting delivery of the truck.

Drnach Environmental has completed installation of flow meters for the Post Construction flow monitoring project. Letters are being sent to all thirteen member municipalities indicating acceptance of the number of flow meters and locations at the initiation of the monitoring.

A lab audit was conducted in Early December. Minimum recommendations were made.

The Manager requested approval to attend PRWA meeting March 28 – 30 at the Penn Stater Conference center in State College, PA. Two operations personnel who would acquire required operator training hours will attend as well as the Manager. Polczynski motioned to authorize the request. Riedel seconded. Motion carried with Luisi and Pinto voting no.

**SOLICITOR'S
REPORT:**

Solicitor Loperfido thanked the Board for the re-appointment. He then began to discuss the matter of the antenna tower at the Vandergrift Cemetery that is owned by Westmoreland County. After considerable discussion regarding lease agreements and fees a motion was made by Pinto to authorize the Solicitor to proceed with the lease agreement through Westmoreland County subject to further negotiations to permit a 90 day "out" clause, annually. Wilson seconded. Motion carried.

Riedel motioned to authorize the Solicitor to continue to negotiate with the Cemetery Association subject to the terms of the lease with Westmoreland County and subject to "out" clauses and rental restrictions. Pinto seconded. Motion carried.

**ENGINEER'S
REPORT:**

Bauer thanked the Board for the re-appointment of KLH Engineers for the year 2017. He reported that the NPDES permit is still in the processing stages.

Report preparation of the Pump Stations evaluation is underway and should be completed soon.

Post Construction Flow Monitoring has begun. Some discussion was held regarding the calibration of the monitors. Data can be found on the website from month to month.

UNFINISHED

BUSINESS:

Polczynski remarked on the letter previously received from Gilpin Twp. Municipal Authority regarding delinquent accounts. Kotvas stated that the individual representatives of the communities need to report this matter back to their respective municipalities so that they may be aware of the situation.

Polczynski reported that Allegheny Township continues flow monitoring and that the Moreland Manor by-pass project is complete.

NEW

BUSINESS:

Wilson reported that a line has been found on Delaware Avenue that appears to have a spring discharging directly into.

EXECUTIVE

SESSION:

At 8:28 p.m. Wilson motioned to recess into an Executive Session for the purpose of personnel and litigation. Riedel seconded. Motion carried.

The Regular meeting reconvened at 8:43. No official action was taken during the Executive Session.

ADJOURNMENT:

With all business taken care of for the evening the meeting was adjourned at 8:44 by a motion of Riedell and a second by Kotvas. Motion carried.

Brian Johnston, Secretary

A handwritten signature in black ink, appearing to read "Brian Johnston", written in a cursive style.