

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

July 20, 2016

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CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, July 20, 2016 at 7:00 p.m. by Chairman Bione in the Administration Office. Meeting notices were mailed 07/13/16.

ROLL CALL: *Present:* Members of the Board: Bione, Kolakowski, Kotvas, Luisi, Pacchioni, Pascal, Pinto, Polczynski, Riedel, Spillers, Tedeski and Wilson. Absent - Johnston excused; Also present; Bauer, KLH Engineers; Solicitor Loperfito; Duryea, Plant Manager and Milie, Office Manager.

VISITORS:
Barb and Gene Burns

MINUTES: A motion was made by Polczynski and seconded by Kolakowski to approve the Minutes of the Regular Meeting held June 15, 2016 as printed. Motion carried.

TREASURER'S REPORT: Pacchioni reviewed the Treasurer's Report, calling attention to certain pages. Kotvas motioned to approve the report with Polczynski's second. Motion carried

SECRETARY'S REPORT: Milie, by direction of the Secretary reported on the following:
1. Carnegie Library – June 21, 2016, Thank you for donation in memory of Adam Mayer
2. Janney Capital Markets – July 12, 2016, Dinner invitation for August 29th

Spillers motioned to accept the Secretary's report as printed. Polczynski seconded. Motion carried.

COMMITTEE REPORTS:
Billing & Collection –Chairman Pinto stated there was no report.
Engineering –Chairman Luisi reported that a valve exerciser has been requested for maintenance purposes. A motion was made by Luisi to purchase a valve exerciser from Bain at a cost of \$10,329.25. Polczynski seconded. Motion carried.

Pacchioni noted that the line painting was a good idea.

Luisi stated the rest of the items will be covered in the Plant Manager's Report.

Finance Committee: Pacchioni presented Capital Improvements Requisition #15 for action as follows:

Requisition #15 -Plant Expansion Project:
KLH Engineers: \$ 9,758.54
TOTAL \$ 9,758.54

A motioned was made by Spillers and seconded by Riedel to approve payment of Requisition #15. Motion carried.

Pacchioni then presented the Fiscal Year 2016-17 Budget for approval. Pacchioni motioned to adopt the budget for Fiscal Year 2016-17. Kotvas seconded. Motion carried.

Insurance - Wilson requested that the Manager, Duryea report on the Life and Short Term Disability coverage. Duryea reported that under the new contract the life insurance is to increase from \$25,000 to \$35,000. He received information from MetLife. Coverage would be less with MetLife than it has been with the Standard, but with \$10,000 more in coverage. A cost savings of approximately \$2500 would be realized per year. Wilson motioned to approve transferring to MetLife from Standard. Luisi seconded. Motion carried.

Personnel – No report

Public Relations – Tedeski reported that December 11th has been confirmed with Flavio's for the Christmas Dinner.

Planning has begun on hosting an Open House on October 30th.

MANAGER'S REPORT:

The plant was in total compliance during the month of June 2016.

The high quality effluent being produced provided good conditions for pouch snails. Research is being done as to the proper way of dealing with the issue.

The trench for the power conduit to the gate has been performed by the Maintenance Crew.

The old aeration basins are being cleared of sludge and debris by O&M personnel.

Deteriorated siding on the older metal buildings are being repaired prior to the painting. New LED lights have been ordered to replace outside building lights.

The Safety Committee continues to meet on a monthly basis.

Duryea reported that during the month of June, 288 customers utilized the on-line payment system. This is the most monthly customers to date.

Signed Contracts have been provided to Real Painting for the external Building Painting Project.

All necessary data has been provided to KLH for preparation of the application for the NPDES Permit.

Lanco Electric has completed the power and communication installation of the Automatic Main Security gate. North American Fence will complete their installation and provide startup and training of the system later in the month.

One Office Computer was replaced on July 14 complete with all software upgrades to provide a reliable system.

Work with Xylem has been performed to remedy a situation with the drive units for the process air blowers. The matter should be resolved within the next month with no cost to the Authority.

**ENGINEER'S
REPORT:**

Bauer reported that a final walkthrough/discussion with Liberty Mutual was held on June 18 and the final completion letter was issued.

Bauer reported that no payment requests have been submitted by Liberty Mutual or Kirby Electric.

KLH will be sending invitations to all Board members for a dinner on August 28th that will be held at "At Eleven" on Smallman Street in Pittsburgh.

**SOLICITOR'S
REPORT:**

Loperfito requested an Executive Session regarding litigation. At 7:27 p.m. a motion was made by Polczynski and seconded by Pinto to recess into Executive Session. Motion carried.

The meeting reconvened at 7:42 p.m.

**UNFINISHED
BUSINESS:**

None

**NEW
BUSINESS:**

Wilson inquired about post construction metering. After discussion it was recommended by Pascal and Wilson to conduct the flow monitoring for establishing new rates without DEP approval of a plan. Polczynski motioned to have the Engineer prepare a proposal for a Flow Monitoring Plan, obtaining bids and cost benefit analysis. Riedel seconded. Motion carried.

A motioned was made by Riedel and seconded by Pacchioni to recess into Executive Session to discuss personnel. Motion carried at 8:04 p.m.

The meeting reconvened at 8:12.

Polczynski reported that 50% of the new taps are completed in the Bagdad area.

Pascal reported that the Leechburg project should be completed by the end of August.

Bione reported that a small project has begun in the area of Wright Road and Jackson Road in Kiski Township.

ADJOURN:

With no other business coming before the Board a motion to adjourn was made at 8:15 by Riedel and a second by Wilson. Motion carried.



Kathleen Tedeski, Secretary