

## KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

November 16, 2016

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- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, November 16, 2016 at 7:00 p.m. by Chairman Bione in the Administration Office.
- ROLL CALL:** *Present:* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pacchioni, Pinto Polczynski, Spillers, Tedeski and Wilson. Absent –Pascal and, Riedel unexcused; Also present; Solicitor Loperfito; Duryea, Plant Manager, Milie, Office Manager and Special Counsel, Pellis
- VISITORS:** Gene & Barbara Burns, North Apollo residents and Gene is an employee at the Authority.
- EXECUTIVE SESSION:** At 7:01 p.m. Kolakowski motioned to enter into an Executive Session. Wilson seconded. Motion carried. The purpose of this session was to discuss litigation.
- The Regular meeting reconvened at 8:31 p.m. It was stated by Bione that no action had been taken during the Executive Session.
- MINUTES:** A motion was made by Polczynski and seconded by Wilson to approve the Minutes of the Regular Meeting held October 19, 2016 as printed. Motion carried.
- TREASURER'S REPORT:** Pacchioni reviewed the Treasurer's Report, calling attention to certain pages. A question arose regarding the Flood Insurance for Beaver Run Pumping Station being three times higher than the others. It was reported that the location of the station that is the reason.
- Pacchioni reported that the Finance Committee held a meeting and it is the recommendation of the Committee to keep the receipts from the Debt Service in a separate bank account. Luisi motioned to approve the recommendation of the Committee. Pacchioni seconded. Motion carried.
- Polczynski motioned to approve the report with Kolakowski's second. Motion carried
- SECRETARY'S REPORT:** Under the instruction of the Secretary, Milie reported the following correspondence:
1. The Authorities – October 27, 2016 – PMAA U/C base wage has been set at \$9,750.
  2. Gilpin Township – October 13, 2016 – Letter re: Municipal delinquency liability.
  3. Roaring Run Watershed – October 26, 2016 – Request for a donation for Earth Day races.
  4. Geary & Loperfito – November 7, 2016 – Request for re-appointment in 2017.

Polczynski motioned that in lieu of a monetary donation that the Authority consider making available equipment for use if needed. Kolakowski seconded. Motion carried.

Kotvas motioned to approve the Secretary’s Report. Polczynski seconded. Motion carried.

**COMMITTEE REPORTS:**

Billing & Personnel –Chairman Pinto reported that applications have been accepted for a part-time Billing Clerk. Interviews will be held the week of November 21<sup>st</sup>. Submission of applications is now closed.

Engineering –Chairman Luisi reported that Drnach Environmental has begun the post-construction flow monitoring. The Authority personnel have been working with the communities to make sure where the monitors are being installed and that they are working properly.

A Representative from the Westmoreland Conservation District met with the Engineering Committee prior to the meeting. They are requesting permission to come onto the Authority property to do a study regarding a passive treatment system for the mine acid drainage. The Representative presented a contract, however the language was not suitable with regards to responsibility. The Representative is to explore a language change and then come back to the Authority.

Finance Committee: Pacchioni presented Capital Improvements Requisition #19 for action as follows:

**Requisition #19 -Plant Expansion Project:**

KLH Engineers:	\$	13,940.50
Liberty Mutual:	\$	250,000.00
Liberty Mutual	\$	<u>6,165.12</u>
<b>TOTAL</b>	<b>\$</b>	<b>270,105.62</b>

Pacchioni motioned to approve Requisition #19. Spillers seconded. Motion carried.

Insurance - No Report

Public Relations – Tedeski reported that Open House went well. She then reported that the Christmas Dinner is upcoming and to return the R.S.V.P.’s

**MANAGER’S REPORT:**

The plant was in total compliance during the month of October 2016.

The study on the aerobic digesters utilizing a proprietary product designed to improve performance has been completed. Even though the study showed some operation improvement it did not translate to better sludge pressing.

The wet well was cleaned at the Beaver Run Pumping Station.

Cleaning of debris from manholes during milling of the road in the Bagdad area was performed for Allegheny Township.

The Safety Committee continues to meet on a monthly basis.

On-line payments continue to be successful with a total of September payments \$18,929.14.

The new service truck chassis has arrived at the dealer and will be sent to the body shop. Completion should be early January.

The Audit for the 2015/16 fiscal year is underway. It is expected to be completed in November.

Unifirst is now providing for plant operations and maintenance personnel.

The Manager will once again be participating in the Rube Goldberg event for STEM Professionals on November 22 at Penn State New Ken.

A Christmas Lunch and gift cards for Union Employees was discussed. Polczynski motioned to purchase \$75 gift cards for the Union Employees and approve a Christmas Lunch for the Employees. Wilson seconded. Motion carried.

Kolakowski commented that the Open House was very nice.

**ENGINEER'S  
REPORT:**

Bauer reported that field work for the pump station analysis was conducted on September 28<sup>th</sup>.

Contract Documents have been prepared and executed by Drnach Environmental. KVVWPCA now needs to execute them. Once completed a notice-to-proceed will be issued to Drnach.

**SOLICITOR'S  
REPORT:**

Loperfito reported that there will be an increase in the tap fees for the 13 communities.

He then reported that the Franklin Township Municipal Authority is revisiting 30+ home sites for sewage in the Pucketa Creek area.

**UNFINISHED  
BUSINESS:**

None

**NEW  
BUSINESS:**

Polczynski reported that work is being done near the Dairy Queen to install an additional line and the process is taking longer than expected.

With all business taken care of for the evening Polczynski motioned to adjourn. Pacchioni seconded. The meeting adjourned at 9:14.

  
Kathleen Tedeski, Secretary