

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

September 21, 2016

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CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, September 21, 2016 at 7:00 p.m. by Vice Chairman Luisi in the Administration Office.

ROLL CALL: *Present:* Members of the Board: Johnston, Kolakowski, Kotvas, Luisi, Pacchioni, Pinto, Riedel, Spillers, Tedeski and Wilson. Absent – Bione and Polczynski excused; Pascal unexcused. Also present; Bauer, KLH Engineers; Solicitor Loperfito; Duryea, Plant Manager and Milie, Office Manager.

VISITORS:
Gene Burns, North Apollo Borough and employee

MINUTES: A motion was made by Pinto and seconded by Kotvas to approve the Minutes of the Regular Meeting held August 17, 2016 as printed. Motion carried.

TREASURER'S REPORT: Pacchioni reviewed the Treasurer's Report, calling attention to certain pages. Spillers motioned to approve the report with Riedel's second. Motion carried. Pacchioni reported that the Audit is underway.

SECRETARY'S REPORT: Under the instruction of the Secretary, Milie reported the following correspondence:
1. The Standard, August 31, 2016 – Confirmation of termination of services
2. PMAA Region 9/10 Fall Meeting – September 6, 2016 – The meeting is scheduled for Friday, October 14th at the Clubhouse in Gibsonia. Spillers motioned with Pinto's second to approve any Board member wishing to attend do so.

Kotvas motioned to approve the Secretary's Report. Pacchioni seconded. Motion carried.

COMMITTEE REPORTS: Billing & Collection –Chairman Pinto reported that the bills are going out on schedule and we currently have a part-time employee in the office while Schneider is out on Short Term Disability. Pacchioni motioned to accept the Billing & Collection Committee report. Spillers seconded.

Engineering –Chairman Luisi reported that the painting is almost complete on the complex.

The Service Truck has been ordered.

Some minor landscaping will be done prior to the Open House.

KLH is preparing the report regarding the status of the pumping stations. KLH has also prepared the bid specifications for the flow monitoring.

Tapping fees were briefly discussed.

The paving of School Road was discussed. The Manager is to prepare a letter with the Solicitor reviewing it, questioning why the road was not paved down to the railroad tracks.

Pinto Motioned to accept the Engineering Committee Report. Riedel seconded. Motion carried.

Finance Committee: Pacchioni presented Capital Improvements Requisition #17 for action as follows:

Requisition #17 -Plant Expansion Project:

Lanco Electric:	\$	360.50
KLH Engineers:	\$	<u>1,576.60</u>
TOTAL	\$	2,123.00

Spillers motioned to approve Requisition #17. Pinto seconded. Motion carried.

Pinto motioned to accept the Finance Committee Report. Spillers seconded. Motion Carried.

Insurance - Wilson stated she had no report.

Personnel – Chairman Pinto reported that everything to be discussed needs to be done in an Executive Session.

Public Relations – Tedeski reported that Open House is planned for October 30th. Two proposals were received regarding Catering. Three requests were sent but one Caterer called and stated that they were not available on the date of October 30th. The two proposals were from Lewandowski Catering - \$8.95 per person and Tommy's Catering - \$8.35 per person. Riedel motioned to approve Tommy's Catering at a cost of \$8.35 per person. Wilson seconded. Motion carried. Spillers abstained from voting because of the relationship with one of the caterers.

Kolakowski motioned to accept the Public Relations Report. Pinto seconded. Motion carried.

**MANAGER'S
REPORT:**

The plant was in total compliance during the month of August 2016. The plant performance has been excellent. Tests have been conducted for improvement of digester performance working with a company that provides a proprietary product. The testing will continue through October.

The sixth aeration basin was completed by O&M personnel with all sludge removed from the plant site.

Ground cover fabric was installed along the SBR's and near the auto gate for stone placement.

A grinder from Beaver Run is being repaired, as well as the John Deere tractor.

The Safety Committee will receive annual recertification during a Training Webinar on September 29th.

On-line payments continue to be successful with a total of August payments \$21,533.49.

The automatic gate is in full operation. Currently it is not being closed during working hours until the painting is completed and the contractor is no longer on site.

An article regarding the plant upgrade appeared in the Trib-Review, Valley News Dispatch on Sunday, September 4th.

Work to correct the power factor issues associated with the blower VFD's has been completed. Kiski committed to paying 50% of the parts/materials cost or \$4500. However, the vendor (Xylem-Saitaire) has now agreed to pay 100% of the costs.

Pacchioni motioned to accept the Manager's Report. Wilson seconded. Motion carried.

**ENGINEER'S
REPORT:**

Bauer reported that the Post Construction Monitoring Program specifications are sitting on the Manager's desk for his review. The Post Construction Compliance Monitoring Plan has been distributed to Board Members for their review.

Change Order #13 from Kirby Electric was presented for approval. It is to reduce the utility allowance to reflect the actual utility company charges by of \$37,013.26. Pinto motioned to approve the change order. Pacchioni seconded. Motion carried.

A payment request was presented for approval from Real Painting with regards to painting the metal structures at a cost of \$44,650.00. Kolakowski motioned to approve the payment request. Kotvas seconded. Motion carried.

Pacchioni motioned to accept the Engineer's Report. Riedel seconded. Motion carried.

**SOLICITOR'S
REPORT:**

Loperfito reported that his report will take place in the Executive Session.

**UNFINISHED
BUSINESS:**

None

**NEW
BUSINESS:**

None

A Motion by Spillers and a second from Wilson to recess into Executive Session. Motion carried at 7:43 p.m.

The Regular Meeting reconvened at 8:52. No official action was taken during the Session. A motion was made by Pinto to approve a \$2.00 increase per hour for Jamie Knepshield. Pacchioni seconded. Motion carried.

With all business taken care of for the evening Pacchioni motioned to adjourn. Spillers seconded. The meeting adjourned at 8:53.


Kathleen Tedeski, Secretary