

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

April 20, 2016

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CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, April 20, 2016 at 7:00 p.m. by Chairman Bione in the Administration Office. Meeting notices were mailed 04/13/16.

ROLL CALL: *Present:* Members of the Board: Bione, Kotvas, Luisi, Pinto, Polczynski, Riedel, Spillers, Tedeski and Wilson *Absent:* Johnston, Kolakowski, Pacchioni-excused; Pascal-unexcused. Also present; Bauer, KLH Engineers; Solicitor Loperfito; Duryea, Plant Manager and Milie, Office Manager.

VISITORS: Gene and Barb Burns, North Apollo Borough with Gene also being an employee;

MINUTES: A motion was made by Kotvas seconded by Spillers to approve the Minutes of the Regular Meeting held March 16, 2016 as printed. Motion carried.

Riedel motioned to approve the Minutes of the Special Meeting held March 23, 2016. Polczynski seconded motion. Motion carried with Polczynski abstaining since he was absent.

TREASURER'S REPORT: Duryea, with the absence of Chairman Pacchioni reviewed the Treasurer's Report. Polczynski motioned to approve the report with Pinto's second. Motion carried

SECRETARY'S REPORT: Milie, by direction of the Chairman reported on the correspondence:

A. First Commonwealth Bank – March 24, 2016 – The Vandergrift Branch of First Commonwealth Bank is moving from Grant Avenue to Hancock Avenue.

Polczynski motioned to approve the Secretary's Report. Pinto made a second. Motion carried.

COMMITTEE REPORTS: Billing & Collection – Chairman Pinto stated there was nothing to report.

Engineering – Luisi reported that the Committee met and a number of items have been discussed for the next fiscal year's budget. The balance of the issues will be reviewed in the Manager's Report.

Finance Committee: Duryea presented Capital Improvements Requisition #12 for action as follows:

Requisition #12-Plant Expansion Project:

KLH Engineers:	\$ 20,648.84	
Liberty Mutual:	\$ 150,335.23	Payment Request #38
Kirby Electric:	\$ 23,199.97	Payment Request #38
Solar Testing:	\$ 373.00	Concrete Testing
TOTAL	\$ 194,557.04	

Pinto motioned with Riedel's second to approve the Capital Improvements Requisition #12. Motion carried.

Insurance: Chairman Wilson reported that a Commercial Liability Insurance package has been obtained for the next three years with a savings of approximately \$10,000 per year

Polczynski motioned to approve the Commercial Liability Insurance package as presented. For a three year period. Wilson seconded. Motion carried.

Duryea reported that by forming the Safety Committee there is a 5% savings on the Worker's Compensation coverage.

Personnel – Pinto reported that there is a signed contract with the AFSCME Union employees.

Public Relations – Chairwoman Tedeski reported that with the upcoming completion of the plant an Open House should be scheduled. More discussion will take place at a later time concerning when the Open House will be held.

**MANAGER'S
REPORT:**

Duryea reported that the plant was in compliance during the month of March.

The stacks on the roof of the old plant process building have been removed.

The Jet/Vac truck was utilized at Hyde Park.

During the month of March 113 customers utilized the on-line payment system.

Repair to the steel support structure beneath the belt press is complete

The grinder for the Vandergrift Pumping Station has been repaired and is in place.

A draft Paint Specification for painting of the existing metal sided plant buildings has been distributed for review.

The Authority Dump Truck was sold on municibid for \$5200.

Budget preparation will begin soon.

Duryea requested that the Board approve a two year service contract with LANCO as well as add a SCADA terminal in the lab at a total cost of \$6692.00. Spillers motioned to approve the request with Pinto's second. Motion carried.

Administrative Assistant's Day was briefly discussed. A motion was made by Polczynski and a second by Pinto to purchase \$35 gift cards for the girls. Motion carried.

REPORT:

Bauer then reported that the Project Progress Meeting was held on April 13, 2016. Minutes of the meeting have been provided for the Board.

Payment Requests have been submitted as follows:

Landmark/Liberty Mutual:

Original Contract Value	\$23,466,000.00
Approved Change Orders 1-16	117,908.71
Current Pay Request (#37)	170,485.23
Previous Pay Requests	<u>\$22,025,085.24</u>
Outstanding Contract Value	\$ 1,388,338.24

Kirby Electric

Original Contract Value	\$4,555,000.00
Approved Change Order #1-11	61,091.40
Current Pay Request (#35)	23,199.97
Previous Pay Requests	<u>\$4,460,307.18</u>
Outstanding Contract Value	\$ 132,584.25

Contract time expired	1,179 days/658 days = 179.18%
Contract value completed	
Landmark/Liberty Mutual	\$23,363,758.39/\$23,583,908.71 = 99.0%
Kirby Electric	\$ 4,551,475.64/4,616,091.40 = 98.6%

Payment to Landmark/Liberty Mutual	\$170,485.23
Liquidated Damages	<u>20,150.00</u>
(March 1 – March 31) 31 days @ \$650/Day	

January Payment \$150,335.23

Liquidated Damages Summary:

(October 27-November 30, 2014)	\$22,100.00
(December 1-31, 2014)	\$20,150.00
(January 1 -31, 2015)	\$20,150.00
(February 1-28, 2015)	\$18,200.00
(March 1-31, 2015)	\$20,150.00
(April 1-30, 2015)	\$19,500.00
(May 1-31, 2015)	\$20,150.00
(June 1-30, 2015)	\$19,500.00
(July 1-31, 2015)	\$20,150.00
(August 1-31, 2015)	\$20,150.00
(September 1-30, 2015)	\$19,500.00
(October 1-31, 2015)	\$20,150.00
(November 1-30, 2015)	\$19,500.00
(December 1 – 31, 2015)	\$20,150.00

(January 1 – 31, 2016)	\$20,150.00
(February 1 – February 29)	\$18,850.00
(March 1 – 31)	<u>\$20,150.00</u>
Total to Date	\$338,650.00

With the startup of the WWTP all operating conditions are meeting NPDES standards. It is anticipated that the Raw Sewage Pump Station will be placed into service in early May.

The LTCP submitted to PADEP in 2008 and the NPDES Permit issued in 2011 contain language that will require post construction monitoring. Water quality monitoring of the Kiskiminetas River along with flow monitoring for billing purposes will need to be implemented

**SOLICITOR'S
REPORT:**

Loperfito reported that the Right of Way for Peoples Gas at Guffy Run has been completed. Polczynski motioned to approve the Right of Way with Peoples Gas at Guffy Run as due diligence has occurred on the project. Wilson seconded. Motion carried.

Loperfito reported on a circumstance with a Lien Letter request. He then submitted a Policy regarding procedures for dealing with Lien Letters. Polczynski motioned to approve the Policy. Riedel seconded. Motion carried.

**UNFINISHED
BUSINESS:**

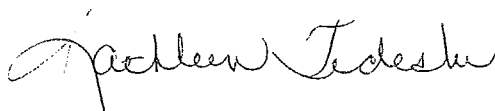
None

**NEW
BUSINESS:**

None

ADJOURN:

With no other business coming before the Board a motion to adjourn was made at 7:48 by Riedel and Wilson's second. Motion carried.



Kathleen Tedeski, Secretary