

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

August 16, 2017

CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, August 16, 2017 at 7:02 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.

ROLL CALL: *Present.* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pinto, Polczynski, Riedel, Smail, Spillers, Virostek and Wilson. Pascal; unexcused. Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.

VISITORS: Alisha Reesh, Janney Montgomery Scott, LLC; Gene Burns, North Apollo Borough resident. Gene is also an employee of the Authority.

Alisha Reesh distributed a summary of the Bond Issues and addressed the Board regarding refund of the Outstanding Debt of the 2010 and 2014 Bond Issues and Financing for Capital Projects. She stated the rates at this time are low and Janney will continue to monitor the market. She recommends doing nothing with the 2010 Bond at this time. She also reported that the 2014 Bond will be monitored more closely as it gets to the callable date in 2019.

MINUTES: A motion was then made by Kotvas and seconded by Polczynski to approve the Minutes of the Regular Meeting held July 19, 2017 as printed.

TREASURER'S REPORT: Duryea reviewed the information in the Meeting Packet regarding finances. A motion was made by Kotvas; seconded by Polczynski to approve the Treasurer's report. Motion carried.

SECRETARY'S REPORT: Milie, by direction of the Chairman, reported on the correspondence:
A. August 10, 2017 – The Authorities – Sponsorship for their Diamond Celebration in a post-conference publication. No action was taken.

A motion was made by Virostek to approve the proposal of Janney Montgomery Scott, LLC to do a study and review of the Refunding of Outstanding Debt/Financing for Capital Projects. Smail seconded. Motion carried.

ENGINEER'S REPORT: Bauer reported that a Post Construction Compliance Monitoring Plan has been submitted to the DEP.

KLH has initiated work associated with updating seven (7) of the Authority's pumping stations. Pump flow testing has been completed.

KLH conducted a meeting with all interested KVVWPCA tributary communities to discuss the details of the hydraulic modeling/analysis that will be performed utilizing the six months of flow data. The meeting was held on Thursday, August 3, 2017, 9:00 a.m. at the Authority office. Bauer distributed Minutes of the meeting to all Board Members.

**COMMITTEE
REPORTS:**

Engineering – Committee Chairman Luisi deferred to the Plant Manager for the report. Duryea reported that Digester #1 has been cleaned by McCutcheon Enterprises. The process took three days, filled 20 boxes of sludge at a cost of \$4250 plus \$175 per box. Digester #2 will need done as well. Duryea stated the cost would be \$4250 plus disposal cost of \$175 per box in a separate contract. Duryea also commented that this process has not been done for eight years. Luisi asked if both were budgeted. Duryea explained that they were and that this will now be process a the Authority can do themselves on an annual basis. Riedel motioned to approve the expense with Pinto making a second to the motion. Motion carried.

Penn Run Pumping Station was discussed regarding adding gabions and paving. The property will be surveyed first to determine if the area is on Authority property.

Duryea requested permission to place the 25 year old tractor on Municibid. Pinto motioned to approve the request. Luisi seconded. Motion carried.

Duryea also requested permission to place the Lab Incubator (one year old) on Municibid. Pinto motioned to approve the request. Spillers seconded. Motion carried.

It was reported that the Screw Conveyor is having issues and is damaging the wear plates and box. A bearing support is needed to prevent more damage. A price was received from SDB Technology for \$3191to fabricate and install the piece. Luisi and Kotvas are to look at the conveyor to see if anything else can be done to remedy the problem. Pinto motioned to approve the repair. Smail seconded. Motion carried with Luisi voting no.

Billing & Collection – Committee Chairman Polczynski reported that reviewing delinquent accounts there is \$250,000 on the table. He is asking each representative to review the report that will be put together regarding delinquencies with their Borough office. Polczynski requested an approximate amount spent on collections of delinquents each year. That figure is approximately \$50,000. Discussion regarding this matter occurred and the fact that the original agreement is not being followed. The Billing & Collections Committee will meet to discuss viable options for dealing with this issue.

Finance Committee: Committee Chairman introduced Requisition #28 for approval as follows:

Requisition #28	
KLH Engineers	\$ 310.00
TOTAL	\$ 310.00

Polczynski motioned to approve the requisition for payment. Pinto seconded. Motion carried.

Bank fees and credit card charges were briefly discussed. Bank fees have been negotiated Credit card fees will be negotiated as well.

Polczynski spoke again about the Janney Proposal. Luisi suggested that PNC be invited to make a proposal. No action was taken on his suggestion.

Insurance: Committee Chairwoman Wilson had no report.

Personnel: Chairman Pinto had Duryea report on the Union matter since Pinto was not present at the July meeting. Duryea reported that both the Board and the Union agreed upon a 70 cent per hour increase, to continue without a Lab Supervisor and to source the lab testing out. By doing so it will be a cost savings of approximately \$20,000 per year.

Public Relations: Committee Chairman Spillers reported that after speaking with the Office Manager several times and checking into several places he instructed the Office Manager to make reservations at Flavio's for Sunday, December 10th at 2:00 p.m. for the Christmas Dinner.

MANGER'S REPORT:

Duryea reported that the Plant was in total compliance with all discharge parameters for the month of July, 2017.

The new sump pumps were installed in the basement sump near the effluent sampler.

The concrete pad near the filter press was sealed at floor level to prevent water seepage.

A caustic leak at the odor control scrubber has been repaired.

Energy efficient light bulbs were installed in the odor control building

The Jet/Vac was used in Parks Township and Hyde Park

The grit cone in the Headworks Building was cleaned.

The EPA conducted an audit of the pretreatment program on August 14 and 15.

The PMAA annual conference will be held in Hershey from September 10 – 13. The Authority Manager will attend the conference.

SOLICITOR'S REPORT:

Solicitor Loperfito reported that Franklin, Washington Township and Allegheny Township are working on an agreement to bring 37 homes in to Washington Township and Allegheny Township systems from Murrysville.

EXECUTIVE SESSION:

A motion was made at 8:30 p.m. by Pinto and seconded by Polczynski to recess into an Executive Session to discuss personnel and litigation.

The meeting reconvened at 8:35 p.m.

UNFINISHED BUSINESS:

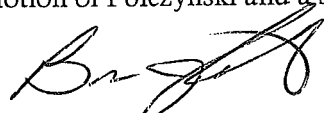
None

NEW BUSINESS:

None

ADJOURNMENT:

With all business taken care of for the evening the meeting was adjourned at 8:36 p.m. by a motion of Polczynski and a second by Virostek. Motion carried.

 09-20-17

Brian Johnston, Secretary