

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

December 20 2017

CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, December 20, 2017 at 7:00 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.

ROLL CALL: *Present:* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pinto, Polczynski, Riedel, Smail, Spillers, Virostek and Wilson. Pascal– excused: Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager; and Milie, Office Manager.

VISITORS: Vincent Milie, Apollo Borough and Todd Sherbondy, Oklahoma Borough.

MINUTES: A motion was made by Polczynski seconded by Virostek to approve the Minutes of the Regular Meeting held November 21, 2017 as printed. Motion carried.

TREASURER'S REPORT: Under the direction of the Treasurer, Duryea reviewed the monthly report. A motion was made by Polczynski seconded by Riedel to approve the Treasurer's report. Motion carried.

SECRETARY'S REPORT: Milie, by direction of Secretary Johnston, reported on the correspondence:

- A. November 22, 2017 – Borough of Oklahoma – Appointing Mr. Todd Sherbondy as the Board Representative.
- B. November 28, 2017 – KLH Engineers, Inc. – 2018 Fee Schedule
- C. November 29, 2017 – Diversified Technology – Letter introducing new updates to the Billing software.
- D. December 15, 2017 – The Authorities – UC Rate for 2018 – 3.2%, with a wage base of \$10,000
- E. December 20, 2017 – Apollo Borough – Appointing Mr. Vincent Milie as the Board Representative.

A motion was made by Polczynski seconded by Smail to approve the Secretary's Report. Motion carried.

ENGINEER'S REPORT: Bauer reported, as a reminder, that the Long Term Control Plan (LTCP) submitted to PADEP in 2008 and the NPDES Permit issued 10/2011 contain language that will require post construction monitoring. Because combined sewer overflows remain, water quality compliance monitoring of the Kiskiminetas River along with flow monitoring for billing purposes will need to be implemented. Post Construction Compliance Monitoring Plan has been submitted to DEP and is awaiting approval.

KLH continues to work on updating the Authority's seven pumping stations. System curves for each site have been developed and background drawings completed. Preliminary design is continuing. Designs should be completed by February, 2018.

Beaver Run Pump Station analysis continues. Field work is complete and the Engineering Committee has received the report.

Post construction flow modeling is nearly complete. However, calibration is not complete.

**COMMITTEE
REPORTS:**

Engineering: Duryea, by direction of Chairman Luisi, reported that the Beaver Run Pump Station analysis report will be mailed to those who are not members of the Engineering Committee.

The Committee is recommending the purchase of a manual Lift Drum System at a cost of \$1434.00. Pinto motioned, with Virostek's second to approve the purchase. Motion carried.

Finance Committee: Committee Chairman Polczynski introduced Requisition #32 for approval as follows:

Requisition #32	
KLH Engineers:	\$ 8,141.50
TOTAL	\$ 8,141.50

Pinto motioned to approve Requisition #32. Polczynski seconded the motion. Motion carried.

Polczynski reported that the format on pages 9 & 10 of the Board packet will be changed to reflect Debits and Credits.

Billing and Collections: Chairman Polczynski reported that progress has been made on delinquent accounts.

Discussion was held regarding accounts with well water. Polczynski reported that the Policy of the Authority is to charge every property for Debt Service whether or not the unit is occupied. Milie stated that in the 15 years she has been at the Authority vacant units have not been charged Debt Service. More discussion will be held regarding this matter.

Insurance: Chairwoman Wilson reported that there is an increase of 13.9% on the UPMC Health Plan, effective February 1, 2018 on the same coverage for employees. Discussion occurred regarding the matter. Wilson motioned to approve the agreement with UPMC Health Plan. Kolakowski seconded. Motion carried.

Personnel: Chairman Pinto requested an Executive Session at the end of the meeting.

Public Relations: Chairman Spillers reported his appreciation and enjoyment of serving on the Board for so many years.

**MANAGER'S
REPORT:**

Duryea reported that the Plant was in total compliance with all discharge parameters for the month of November 2017.

The Jet/Vac truck was utilized to clean four pump stations for Washington Township.

The drive gears on the belt filter press have been repaired. The second sodium hypochlorite storage tank was removed from the Odor Control Building and work was performed to

complete installation of the new storage tank from Univar.

The Safety Committee continues to meet on a monthly basis.

During the month of November 229 customers utilized the on-line payment system with total payments of \$24,957.60.

After the November Board meeting, an email was issued from Atty. Loperfito to the PADEP stating the Authority's stance on acceptance of flow from Franklin Twp. Municipal Authority. PADEP has requested that the Authority reconsider accepting 37 EDUs or be subject to enforcement action.

The cameral system is fully operational providing a view of the gate area and over the SBR tanks. This allows recognition of a visitor prior to permitting access to the facility.

Performance reviews of office personnel for 2017 has been completed.

Duryea reported that he will once again take part in the Rube Goldberg day as a STEM Professional for the benefit of local 7th and 8th grade students.

Duryea will submit a grant application for potential funding of one of the pump station upgrade projects. Grants are available through the PA DCED for small projects to improve public water and sanitary sewer systems. The value of a project is to be in excess of \$30,000 and not to exceed \$500,000. Matching funds of not less than 15% are required.

**SOLICITOR'S
REPORT:**

Loperfito reported that he has been in contact with Matt Kessler of PADEP regarding the 37 EDUs from Franklin Township Municipal Authority.

**UNFINISHED
BUSINESS:**

No Unfinished Business to report.

**NEW
BUSINESS:**

No New Business to report.

**EXECUTIVE
SESSION:**

A motion was made at 8:03 by Pinto to recess into an Executive Session to discuss Personnel and Litigation. This was seconded by Kotvas. Motion Carried.

The regular meeting convened at 8:34 with no official action taken.

Special commendations were made to Brian Johnston and Jay Spillers thanking them for their years of service on the Board. Their terms have expired and they have not requested reinstatement.

ADJOURNMENT:

A motion was made by Virostek; second by Polczynski to cede the chairmanship of the Board to Jay Spillers to close the meeting. Motion carried.

Motion by Johnston to adjourn the meeting; second by Virostek. Meeting adjourned at 8:37 p.m.

Leonard Kotvas, Asst. Secretary



