

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

January 17, 2018

CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, January 17, 2018 at 7:13 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.

ROLL CALL: *Present:* Members of the Board: Bione, Kotvas, Luisi, Milie, Pascal, Pinto, Polczynski, Riedel, Sherbondy and Wilson. *Excused:* Kolakowski, Smail and Virostek Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager; and C. Milie, Office Manager.

VISITORS: George Guido, Trib Total Media

MINUTES: A motion was made by Kotvas seconded by Luisi to approve the Minutes of the Regular Meeting held December 20, 2017 as printed. Motion carried.

TREASURER'S REPORT: Luisi presented the monthly Treasurer's report. A motion was made by Polczynski seconded by Sherbondy to approve the Treasurer's report. Motion carried.

SECRETARY'S REPORT: Milie, by direction of Secretary Polczynski, reported on the correspondence:

- A. December 11, 2017 – PennVest – Process for submittal of Financial Statements
- B. December 20, 2017 – Geary & Loperfito – Request for reappointment
- C. January 5, 2018 – PMAA – Performance Assessment at a cost of \$250. Pascal motioned to approve the expenditure. Pinto seconded. Motion Carried.
- D. January 8, 2018 – PMAA – Board Member Training – Cranberry Twp. – March 7th - \$95 per person. Pinto moved to approve the cost of any board member wishing to attend. Milie seconded. Motion carried.
- E. An electronic correspondence was received regarding Bid Limits.

A motion was made by Pinto seconded by Kotvas to approve the Secretary's Report. Motion carried.

ENGINEER'S REPORT: Bauer reported, that the Post Construction Compliance Monitoring Plan has been submitted to the DEP but no license has been issued to date.

KLH continues to work on updating the Authority's seven pumping stations. System curves for each site have been developed and background drawings completed. Preliminary design continues.

Bauer then reviewed the information on the flow monitoring comparison from pre-construction to post construction. He stated that the Authority is within compliance which the PADEP set at 85% with the Authority being at 90.21%. Bauer reported that some communities such as Leechburg and Vandergrift saw a drop in their "Peak Percentage" while others saw an increase.

Pascal asked several questions and discussion occurred with Pascal reinforcing his opinion to have "uniform" rates with Wilson agreeing.

Pinto moved that KLH be authorized to make calculations using the supplied data and to provide the committee with the information so that the committee can present their recommendation to the Board regarding rate changes. Riedel moved to second the motion. Motion carried.

COMMITTEE REPORTS:

Engineering: Chairman Luisi reported that a meeting was held on January 11th to review the post construction flow study and revised cost allocations, pump station upgrade project, best alternative flows to KVVPCA from Washington Township and Allegheny Township and billing costs for residents outside of the KVVPCA flowing to the facilities.

Luisi recommended that all 13 communities receive a copy of the report. Bauer will provide those copies.

MANAGER'S REPORT:

Duryea reported that the plant was once again in compliance with all NPDES permit discharge parameters.

Maintenance was performed on the hot water heating system with the cleaning of many of the heating units. A service technician was called to work on the hot water boiler as stages 3 and 4 were not working.

New feed pumps and labeling the tanks were performed in the Odor Control Building.

The Safety Committee continues to meet on a monthly basis.

The inter-municipal agreement between KVVPCA, Franklin Township Municipal Sanitary Authority, MAAT and MAWT is being drafted. Assessed use costs to Franklin will be governed by the current KVVPCA Service Agreement.

Personnel reviews of office personnel for 2017 were completed in December.

Duryea reported that he will submit a grant application for potential funding of one of the pump station upgrade projects. These grants are available through PADCED for projects between \$30,000 and \$500,000.

COMMITTEE REPORTS:

Finance Committee: Committee Chairman Polczynski introduced Requisition #33 for approval as follows:

Requisition #33	
KLH Engineers:	<u>\$38,533.78</u>
TOTAL	\$38,533.78

Polczynski motioned to approve Requisition #33. Pinto seconded the motion. Motion carried.

Polczynski reported that the format on pages 9 & 10 of the Board packet have been changed to reflect Debits and Credits.

Billing and Collections: Chairman Polczynski stated the meetings would be scheduled according to the availability of the committee members. The Committee will be exploring ways to handle delinquencies.

Insurance: Chairwoman Wilson reported that she should have information for the February meeting from the broker.

Personnel: Chairman Pinto requested an Executive Session at the end of the meeting.

Public Relations: With no new Chairman, there was not report.

SOLICITOR'S REPORT:

Loperfito reported on the Service Agreement regarding those residents who leave the area for the winter, as well as razed properties regarding the Debt Service.

Loperfito then reported that he had a proposed Agreement with Franklin Township. He reported that the Service Agreement states that the rate should be that of the community the flow enters into plus 25%. Pascal stated that no communities outside of the Authority should pay less than communities within the Authority.

A motion was made by Luisi to approve entry into the Service Agreement with Franklin Township Municipal and Sanitary Authority subject to the rate of Washington Township plus 25% per the Kiski Valley Water Pollution Control Authority Service Agreement. Riedel made the second. Motion carried 7 to 3 with Pascal, Wilson and Pinto opposing the motion. Pascal stated his no vote was objecting to customers from an outside community paying less than a community within the Authority.

UNFINISHED BUSINESS:

No Unfinished Business to report.

NEW BUSINESS:

No New Business to report.

EXECUTIVE SESSION:

Riedel moved at 8:50 to recess into an Executive Session to discuss Personnel and Litigation. This was seconded by Polczynski. Motion Carried. Board member, V. Milie was excused from the Executive Session as discussion was related to office personnel pay rates.

The regular meeting convened at 9:00 with no official action taken.

Pinto moved to approve the pay increases for the office personnel as recommended by the Personnel Committee. Pascal made a seconding motion. Motion carried.

There was some discussion relating to the Committee assignments. All members were asked to provide a list of committees to the Executive Committee they were interested in serving on and the Executive Committee would work to finalize committees as soon as possible so as not to delay activities that need addressed.

ADJOURNMENT:

Riedel motioned to adjourn the meeting; second by Luisi. Meeting adjourned at 9:05 p.m.



Robert J. Polczynski, Secretary