

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

July 19, 2017

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, July 19, 2017 at 7:10 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance. The start of the meeting was delayed until absent Board members could be contacted by telephone to include in the meeting and create a quorum.
- ROLL CALL:** *Present:* Members of the Board: Bione, Kolakowski, Kotvas, Spillers, and Wilson. Members present by phone: Pascal, Polczynski and Riedel. *Excused:* Johnston, Luisi, Pinto, Smail and Virostek. Also present; Loperfito, Solicitor; and Duryea, Plant Manager.
- VISITORS:** Gene and Barb Burns
- MINUTES:** A motion was made by Kotvas and seconded by Wilson to approve the Minutes of the Regular Meeting held June 21, 2017 as amended changing two (2) typographical errors. Motion Carried.
- TREASURER'S REPORT:** Duryea reviewed the information in the Meeting Packet regarding finances. There were no comments or questions regarding the report. A motion was made by Polczynski and seconded by Spillers to approve the Treasurer's report. Motion carried.
- SECRETARY'S REPORT:** Duryea, by direction of the Chairman, reported on the correspondence:
- A. July 5, 2017 – KLH Engineers, Inc. - Invitation to the 2017 PMAA Dinner at The Hotel Hershey on Sunday, September 10, 2017.
 - B. July 10, 2017 – KLH Engineers, Inc. – Invitation to the 2017 Annual Golf Outing and Dinner at the Birdsfoot Golf Club on Friday, September 1, 2017.
 - C. July 18, 2017 – Lower Kiski Ambulance Service – Tickets are available for a benefit dinner in honor of Mary and Bob Kepics to be held on Saturday, August 26, 2017. Also seeking donations. Proceeds will be used for the purchase of new emergency medical equipment and ambulance.
 - D. Tabled from last month is a request from PMAA for the Authority to provide Notification of a Voting Delegate & Alternate. The Board designated Frank Luisi as the Voting Delegate and Bob Polczynski as the Alternate Delegate.
- A motion was made by Kolakowski and seconded by Kotvas to approve the Secretary's Report. Motion carried.

**ENGINEERING
COMMITTEE
REPORT:**

Engineering – With the absence of Committee Chairman Luisi, Kotvas provided the report. The Committee met prior to Board Meeting and reported on the following:

Due to lack of adequate personnel for cleaning of the two (2) digesters, the Committee requested the hiring of McCutcheon Enterprises to assist in the cleaning process. McCutcheon would provide personnel and equipment to enter the digester tanks and vacuum sludge and grit from the tanks into vacuum boxes. The KVVWPCA Jet/Vac truck would also be utilized along with KVVWPCA support personnel. The cost for McCutcheon personnel to assist is \$4,250 per day and could be utilized for a maximum of four (4) days.

Kotvas motioned for this to be approved, second by Wilson. Motion carried.

The KVVWPCA plant is in need of a new mower to replace the existing John Deere mower which is over 25 years old. Plant personnel conducted an extensive review of mowers and determined specific requirements for the new mower including a bagger unit. Costs were solicited from Bill's Small Engine Service: Cub Cadet (\$9,300 mower + \$3,200 bagger = \$12,500); Stanford Home Centers: Ferris (\$10,999 mower + \$2,375 bagger = \$13,374); and West Central Equipment, LLC: John Deere (\$8,682 mower + \$2,536 bagger = \$11,218). The Cub Cadet was selected for its rugged construction, steering wheel feature and hill safety feature. Kotvas motioned for this to be approved for purchase in the new fiscal year beginning August 1, 2017 with a second by Wilson. Motion Carried.

Bids have been solicited (bids received from Knepshield Excavating & Construction Company, Inc. and Sharp Paving, Inc.) for paving at the Penn Run Pump Station. This project was tabled until gabion installation is complete at the adjacent stream (Penn Run). It is recommended to obtain one (1) additional bid.

The remainder of the report will be provided in the Manager's Report.

**ENGINEER'S
REPORT:**

Bauer was not present, however, a written Engineer's Report was provided with key items being:

The Long Term Control Plan submitted to the PADEP in 2008 and the NPDES Permit issued 10/2011 contain language that will require post construction monitoring. Because combined sewer overflows remain, water quality compliance monitoring of the Kiskiminetas River along with flow monitoring for billing purposes will need to be implemented. Post Construction Compliance Monitoring Plan has been submitted to DEP.

Flow monitors for Post Construction Flow Monitoring Program have been collecting data since January 1, 2017. The first five months' data has been loaded to the Dnach website and the invoice from Dnach has been submitted for payment.

KLH has initiated work associated with updating seven (7) of the Authority's pumping stations.

The "Consulting Engineers 2016/2017 Annual Report and Budget" was presented for adoption. A motion was made by Polczynski and seconded by Spillers for approval. Motion carried.

KLH will conduct a meeting with all interested KVVWPCA tributary communities to discuss the details of the hydraulic modeling/analysis that will be performed utilizing the six months of flow data. The meeting will occur on Thursday, August 3, 2017 at 9:00 AM at the KVVWPCA conference room.

**ADDITIONAL
COMMITTEE
REPORTS:**

Finance Committee:

Polczynski introduced Requisition #27 for approval as follows:

Requisition #27

KLH Engineers	\$ 179.00
Drnach Environmental	<u>\$ 69,010.22</u>
TOTAL	\$ 69,189.22

Polczynski motioned to approve the requisition for payment. Kotvas seconded. Motion carried.

Billings and Collections: Chairman Polczynski reminded all Board members to complete the review of their constituency list of long outstanding accounts and provide the information to the Board or KVVWPCA office.

The Aged Trial Balance for all municipalities was provided to all Board members as this report was not included in the monthly Board Packet.

Insurance: Committee Chairwoman Wilson indicated there was no Insurance related activity during the month.

Personnel: The Board voted to approve the amended labor contract to allow contracting of laboratory services. This approval also includes a \$0.70 per hour increase to all Union personnel beginning with the next payroll period. Motion was made by Spillers and seconded by Kolakowski. Motion carried.

Public Relations: Committee Chairman Spillers reported that the Committee is reviewing options for the Christmas dinner location and date and will finalize a date and location prior to the August meeting.

**MANAGER'S
REPORT:**

Duryea reported that the Plant was in compliance with all discharge parameters for the month of June 2017.

A pump and feed line are being installed to provide sodium hydroxide (caustic) to the plant digesters from the bulk caustic storage tank in the Odor Control Building.

Gauges were installed in pump discharge lines at all of the pump stations in preparation for pump tests to be conducted by KLH as the initial step for upgrade design of the pump stations.

Maintenance personnel have been evaluating mowers in preparation of purchasing a new plant mower. The existing mower is over 25 years old and has been failing regularly.

Colleen Milie returned to work on June 26 after a two month absence following surgery.

Our NPDES permit expired January 31, 2017. We submitted our renewal application in the required time frame in August 2016, however, the PADEP has yet to issue the Draft Permit which allows a thirty (30) day comment period. The existing permit remains in effect until the new permit is issued. There is no indication from the PADEP when the new permit might be issued since the original prediction of June 2017.

The draft Annual Report and Budget has been revised and was submitted to the Board for approval at this July meeting.

The post construction flow study data collection phase has been completed; data compilation and reporting will follow.

The EPA has contacted the Plant Manager to conduct an audit of our industrial pre-treatment program on August 14-15.

The PMAA Annual Conference will be held in Hershey from September 10-13. Those interested in attending will need to commit at this Board meeting. KLH has invited the Board to a dinner on Sunday, September 10 at the start of the conference.

SOLICITOR'S REPORT: Loperfito's office has been assisting with preparation and sending of letters to severely delinquent customers prior to service shut-off.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

ADJOURNMENT: With all business taken care of for the evening the meeting was adjourned at 7:51 p.m. by a motion of Polczynski and a second by Wilson. Motion carried.

Brian Johnston, Secretary

A handwritten signature in blue ink, appearing to read "Brian Johnston", is written below the typed name.