

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

March 21, 2018

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, March 21, 2018 at 7:03 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.
- ROLL CALL:** *Present:* Members of the Board: Bione, Kolakowski (via phone), Kotvas, Luisi, Milie, Pascal, Pinto, Polczynski, Riedel, Sherbondy, Smail, and Wilson. *Excused:* Virostek. Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager; and C. Milie, Office Manager.
- VISITORS:** Gene and Barbara Burns, North Apollo. Gene is also an employee at the Authority. Chuck Biedka, Trib Total Media (Valley News Dispatch).
- MINUTES:** A Motion was made by Polczynski to approve the Minutes as printed. Pinto seconded. Motion carried.
- TREASURER'S REPORT:** Luisi reviewed the Treasurer's report for the month ending February 28, 2018. Luisi reported that things seem to be going well, but cautioned the Board on spending due to the cost of Special Counsel. A motion was made by Kotvas seconded by Riedel to approve the Treasurer's report. Motion carried.
- SECRETARY'S REPORT:** Milie, by direction of Secretary Polczynski, reported on the correspondence:
- A. March 5, 2018 – The Authorities – Spring Management Conference Workshop. Pinto motioned to approve anyone wishing to attend the day conference do so at the Authority's expense. Riedel seconded. Motion carried.
 - B. March 6, 2018 – Cardinal Maida Academy – Request for donation for Annual Gala. Motioned by Polczynski, a second by Pascal to decline making a donation. Motion carried.
 - C. March 6, 2018 – Hyde Park VFD – Request for annual donation – Polczynski motioned that since Hyde Park is a First Responder to the Plant that a \$100 donation be made. Wilson seconded. Motion carried.
- A motion was made by Riedel seconded by Wilson to approve the Secretary's Report. Motion carried.
- ENGINEER'S REPORT:** Bauer reported, that the Long Term Control Plan submitted to PADEP in 2009 and the NPDES Permit issued 10/2011 contain language that will require post construction monitoring. Because combined sewer overflows remain, water quality compliance monitoring of the Kiskiminetas River, along with flow monitoring for billing purposes will need to be implemented. Post Construction Monitoring Plan has been submitted to the DEP.
- KLH continues to work on updating seven of the Authority's eight pumping stations. System curves for each site have been developed. Preliminary design is continuing. Preliminary plans have been transmitted to the Authority for review and comment. A meeting to review the preliminary plans with the Authority staff is scheduled for March 22.

COMMITTEE
REPORTS:

Engineering: Chairman Luisi reported that the committee met regarding "Flow Based" rates vs. "Flat" rates. At 7:18 the Board recessed into Executive Session by request of the Solicitor to discuss possible litigation with a carried motion by Luisi and a second by Sherbondy. The meeting reconvened at 8:13.

Luisi spoke about inspecting the Authority's infrastructure. Pinto motioned to direct the manager to engage the staff to develop a plan to explore and designate problem areas within the system. Smail seconded. Motion carried.

Luisi then reported on the interceptor in Washington Twp. stating that he believes that the best solution would be to stay with a gravity flow line versus installation of a pump station by Washington Township and the upgrade in pumping capacity at the Beaver Run Pump Station. He then motioned to instruct the Solicitor to discuss the concept with the Solicitor of Allegheny Township regarding their participation in such a project. Pinto seconded. Motion carried.

Finance Committee: Committee Chairman Luisi introduced Requisition #35 for approval as follows:

Requisition #35	
KLH Engineers:	<u>\$7,627.20</u>
TOTAL	<u>\$7,627.20</u>

Kotvas motioned to approve Requisition #35. Riedel seconded the motion. Motion carried.

Billing and Collections: Chairman Polczynski reported that the new policy regarding vacant properties has been initiated.

Polczynski requested that Pinto report on the "webinar" held regarding billing software upgrades. Pinto reported that this will be a process over a few years and that the committee will continue to look into the matter.

The Chairman reported on the progress of collecting delinquents as well as a plan he has developed regarding subsidizing those delinquencies, discussing a chart he had distributed previously.

Pascal asked several questions and discussion occurred.

Insurance: Chairwoman Wilson reported that the committee met with representatives from Arthur Gallagher Risk Management Services and that they received quotes from several companies. Selective Insurance, which is the Authority's current carrier came in the lowest after some negotiating with a significant savings and lower cost than the previous year's costs. Wilson motioned to bind the policy at a cost of \$70,710, with Luisi's second the motion was approved.

Bione stated that because of the implementation of the Safety Committee by the Manager the Authority realizes a savings on insurance.

Personnel: Chairman Pinto reported that Training for the O & M Staff has taken place with additional training coming.

Public Relations: Chairman Riedel had nothing to report but requested that if anyone has anything needing attention to please advise him.

MANAGER'S
REPORT:

Duryea reported that the plant was in compliance with all NPDES permit discharge parameters for the month of February, 2018. He reported that the average daily flow for the month of February was 10.0362 mgd per day, with a maximum flow of 27.2023 mgd which occurred on February 16. The minimum flow took place on February 6th with a flow of 3.2815 mgd.

Duryea reported that On/Off Switches for the sludge conveyors were relocated from the old panel in the Furnace Room to the Sludge Pump panel in the sludge press area.

A long-run of power cable left unused from the construction project was removed from the cable tray. It has been cut into pieces and the covering is being removed to recycle the copper.

The Safety Committee continues to meet on a monthly basis.

A new pump for the East Vandergrift Pumping Station has been ordered. It will be installed and the replaced pump will be rebuilt; eventually rebuilding the second pump to provide a spare.

SOLICITOR'S
REPORT:

Loperfito reported that the proposed rates for Franklin Township Municipal Authority were rejected. He proposed using the Murrysville Debt Service Rate, plus treatment fees and 25%. Riedel motioned to approve the suggestion. Milie seconded. Luisi stated his concern because Washington Township fees will be additional to the Authority's fee. Motion carried with Pinto voting no.


UNFINISHED
BUSINESS:

No Unfinished Business to report.

NEW
BUSINESS:

No New Business to report.

With all business coming before the Authority addressed, a motion was made by Kolakowski seconded by Polczynski to adjourn at 9:10. Motion carried.


Leonard Kotvas, Asst. Secretary/Treasurer