

**KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY**

June 21, 2017

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, June 21, 2017 at 7:00 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.
- ROLL CALL:** *Present:* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pinto, Polczynski, Riedel, Spillers, and Wilson. Smail and Virostek – excused. Pascal; unexcused. Also present; Loperfito, Solicitor; Pellis, Special Counsel; Bauer, Engineer; and Duryea, Plant Manager.
- VISITORS:** None
- EXECUTIVE SESSION:** A motion was made at 7:02 p.m. by Kolakowski and seconded by Spillers to recess into an Executive Session to discuss litigation. Motion Carried.
- The meeting reconvened at 7:29 pm. There was no action taken during the Executive Session.
- MINUTES:** A motion was then made by Polczynski and seconded by Riedel to approve the Minutes of the Regular Meeting held May 17, 2017 as amended changing Public Relations Committee to Personnel Committee. Motion Carried.
- TREASURER'S REPORT:** Pinto reviewed the information in the Meeting Packet regarding finances. A request was made by Pinto to add parenthesis around negative numbers in the Budget Statement Report (currently just shows a red color) A motion was made by Polczynski; seconded by Kotvas to approve the Treasurer's report. Motion carried.
- SECRETARY'S REPORT:** Duryea, by direction of the Chairman, reported on the correspondence:
- A. May 24, 2017 – Barbara Sharp, Mayor of East Vandergrift Borough – Seeking donations from local businesses and organizations for the completion of the East Vandergrift Veteran's Memorial Park.  
It was determined that rate payer funds cannot be used to make donations and a letter will be sent by the Manager to East Vandergrift indicating this. Motioned by Spillers and second by Wilson – approved.
  - B. June 9, 2017 – PMAA Executive Director, Douglas E. Bilheimer - -Notification of Voting Delegate & Alternate. This determination was tabled until the July meeting.  
It was also recommended that the Authority research longevity of Board members to determine if PMAA awards could be awarded.
- A motion was made by Pinto seconded by Kotvas to approve the Secretary's Report. Motion carried.

**ENGINEERING  
COMMITTEE  
REPORT:**

Engineering – Committee Chairman Luisi reported that the committee met prior to the Board Meeting and was recommending the Board proceed with replacement of the Level Monitoring Panel at the Odor Control Building at a cost of \$6500. Luisi motioned for this to be approved, second by Pinto. Motion carried.

It was also reported that KLH Engineers sent a requested letter to Norfolk Southern Railroad regarding maintenance of the culvert beneath the railroad near the Penn Run Pump Station. Culvert blockage has previously caused flooding of the pump station.

The remainder of the report will be provided in the Manager’s Report.

**ENGINEER’S  
REPORT:**

Bauer reported as a reminder, the Long Term Control Plan submitted to the PADEP in 2008 and the NPDES Permit issued 10/2011 contain language that will require post construction monitoring. Because combined sewer overflows remain, water quality compliance monitoring of the Kiskiminetas River along with flow monitoring for billing purposes will need to be implemented. Post Construction Compliance Monitoring Plan has been submitted to DEP.

Flow monitors for Post Construction Flow Monitoring Program have been collecting data since January 1, 2017. The first five months’ data has been loaded to the Drnach website and the invoice from Drnach has been submitted for payment.

KLH has initiated work associated with updating seven (7) of the Authority’s pumping stations.

A draft of “Consulting Engineers 2016/2017 Annual Report and Budget” was distributed to each Board member for review and comment.

As directed at the May Board Meeting, KLH prepared a letter sent to Norfolk Southern railroad highlighting the recent flooding at the Penn Run Pump Station. A copy was provided to the Board Members. Kotvas commented that West Leechburg was very appreciative of the KVVWPCA Board for sending this letter.

**ADDITIONAL  
COMMITTEE  
REPORTS:**

Finance Committee:

Polczynski introduced Requisition #26 for approval as follows:

<b>Requisition #26</b>	
Drnach Environmental	\$ 69,010.22
<b>TOTAL</b>	<b>\$ 69,010.22</b>

Polczynski motioned to approve the requisition for payment. Spillers seconded. Motion carried.

Billings and Collections: Chairman Polczynski reminded all Board members to complete the review of their constituency list of long outstanding accounts and provide the information to the Board or KVVWPCA office.

Board members were polled and responded positively to continue providing the Billing and Receivables Breakdown spreadsheet in the monthly Board packet. Preparation of these reports for each municipality will also continue.

Discussion ensued regarding methods of debt collection prior to enacting liens on property. There was no decision rendered.

Insurance: Committee Chairwoman Wilson indicated there was no Insurance related activity during the month.

Personnel: The Board voted to allow hiring of laborers for digester cleaning only. The hiring would occur through an employment agency firm. Motioned by Polczynski, seconded by Kolakowski.

Negotiations continue to amend the labor contract to allow contracting of laboratory services.

Public Relations: Committee Chairman Spillers reported that the Committee is reviewing options for the Christmas dinner location and date and will report with a recommendation in July.

**MANAGER'S  
REPORT:**

Duryea reported that the Plant had two daily exceedances for fecal coliform concentrations during the month of May as summer limits are now applicable. This was remedied by increasing UV intensity. The average monthly value was compliant along with all other discharge parameters.

An automatic rain gauge (purchased during the expansion project) was installed on the roof of the main plant building. Lanco will complete the installation with tie-in to the SCADA system.

All plant and pump station back-up generator fuel tanks were filled.

Additional UV system maintenance was performed to replace fuses and to ensure reliable service with increased UV intensity during the summer months.

The Jet/Vac truck was used to clean pump stations for Washington Township and to clean storm sewers and basins in Hyde Park.

The PWEA state safety award was received at the PennTec conference on June 5.

Colleen Milie is recovering well from surgery on April 26; her earliest expected return is the week of June 26.

Our NPDES permit expired January 31, 2017. We submitted our renewal application in the required time frame in August 2016, however, the PADEP has yet to issue the Draft Permit which allows a thirty (30) day comment period. The existing permit remains in effect until the new permit is issued. The PADEP has indicated that a new permit will not be issued until June 2017 at the earliest (and it appears we will be waiting longer).

Draft budget numbers for fiscal year 2017/2018 were submitted to KLH Engineers for preparation of the Draft Annual Report and Budget to be presented to the Board at the June 21, 2017 Board Meeting.

The flow study is ongoing and data will continue to be collected through June 2017.

The Authority Manager attended the PennTec conference from June 4-7 during which a PWEA Safety award was received.

**SOLICITOR'S  
REPORT:**

All legal matters were discussed during the Executive Session.

Solicitor Loperfito invited all present to an Open House at their new office location on June 22.

**UNFINISHED  
BUSINESS:**

None

**NEW  
BUSINESS:**

MAAT continues to conduct flow monitoring in their collection system and are working towards elimination of the Pleasant View Pump Station.

**ADJOURNMENT:**

With all business taken care of for the evening the meeting was adjourned at 9:02 p.m. by a motion of Kolakowski and a second by Polczynski. Motion carried.

Brian Johnston, Secretary

