

**KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY**

March 15, 2017

**CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, March 15, 2017 at 7:00 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.

**ROLL CALL:** *Present:* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pascal, Polczynski, Riedel, Smail, Spillers, and Wilson. Pinto – excused: Virostek – excused: Also present; Loperfite, Solicitor; Bauer, Engineer; Duryea, Plant Manager; and Knepshield, Billing Supervisor.

**VISITORS:** Gene and Barb Burns, North Apollo Borough residents. Gene is also an employee of the Authority.

**MINUTES:** A motion was made by Polczynski seconded by Spillers to approve the Minutes of the Regular Meeting held February 15, 2017 as printed. Motion carried.

**TREASURER'S REPORT:** A motion was made by Kotvas seconded by Riedel to approve the Treasurer's report. Motion carried.

**SECRETARY'S REPORT:** Knepshield, by direction of Secretary Johnston, reported on the correspondence:

- A. February 23, 2017 – Vertical Solutions – New Threat Protection plan - \$50.00 per month.
- B. March 2, 2017 – Hyde Park Borough – Appointment of John Smail to fill the term from the resignation of Louis Pacchioni.

A motion was made by Riedel seconded by Spillers to approve the Secretary's Report. Motion carried.

**COMMITTEE REPORTS:** Billing & Collections – Chairman Polczynski reported that the Billing and Collections committee is looking into finding different ways of handling delinquencies. They are planning on contacting the different communities to see what actions they have been taking for non-payment of the Sewer Maintenance fees. One possibility would be to file a criminal complaint. Other actions would be to possibly lien the property or to Sheriff Sale the property. The committee will be reviewing all of their options carefully before bringing any recommendations to the board. Pascal has suggested that the committee also look into trying to determine what the source of the delinquencies are and determining whether they are collectable or uncollectable.

Engineering – Chairman Luisi reported that KLH submitted a report concerning a pump station analysis for an upgrade which still needs to be reviewed by the committee.

Luisi also reported that the Flow Monitoring Project is still on-going and probably will not be analyzed by KLH until it is finished. Other items will be discussed in the Manager's Report.

Finance Committee: Chairman Polczynski presented Requisition #22 for approval as follows:

<b>Requisition #22</b>	
KLH Engineers:	\$ 996.46
Drnach Environmental	<u>\$136,132.90</u>
<b>TOTAL</b>	<b>\$137,129.36</b>

Luisi motioned to approve Requisition #22. Wilson seconded the motion. Motion carried.

Insurance: Chairwoman Wilson stated that there was no report for the evening.

Personnel: With the absence of Chairman Pinto, Duryea reported that he had (1) item dealing with Personnel to discuss in the Manager's Report.

Public Relations: Chairman Spillers reported that there would be a dinner for Louis Pacchioni at Flavio's Restaurant on March 26<sup>th</sup> at 2:00. Anyone wishing to attend should have their money and menu choice turned in this evening.

Spillers also reported that there would be a retirement luncheon for Charlie Sanford which will be held at the plant on March 24<sup>th</sup>. This will be for all employees. Board Members are encouraged to come as well.

## **MANAGER'S REPORT:**

Duryea reported that the Plant was in total compliance with all discharge parameters for the month of February 2017.

The Jet/Vac truck was used on an emergency call-out to Parks Township on March 2<sup>nd</sup> to clean a blocked line.

An office was created in the old Chlorine Room for the Lead Mechanic.

A sample line was installed to allow sampling of the waste sludge that is pumped to the thickener tank.

The March monthly meeting of the Safety Committee occurred on March 1<sup>st</sup>. Topics of discussion included PPE, safety training, hazard inspections and cyber security training.

During February, Two hundred seven (207) customers utilized the on-line payment system with total payments of \$22,194.80. The ability to pay on-line has now been available for one (1) year.

The new service truck is being delivered this week (week of March 5).

With the delivery of the new Service Truck, Duryea is requesting approval to sell the old service truck through Municibid.

A motion was made by Polczynski to sell the old service truck on Municibid with a minimum amount based on the recommendation of Duryea. The motion was seconded by Kolakowski. Motion carried.

The actuator for the valve at the screens for the reuse water has been installed and is now operational.

Letters were sent (January 19) to all thirteen (13) Authority member municipalities requesting completion of a Flow Meter Location Acceptance Form to accept the quantity and location of meters for the Post Construction Flow Monitoring. Nine (9) of the communities have already responded back.

Loperfito will report on the agreements reached with Westmoreland County and Vandergrift Cemetery Association for continued utilization of the radio tower by KVVWPCA.

Our NPDES permit expired January 31<sup>st</sup>, 2017. We submitted our renewal application in the required time frame in August 2016, however, the PADEP has yet to issue the Draft Permit which allows a thirty (30) day comment period. The existing permit remains in effect until the new permit is issued. The PADEP has indicated that a new permit will not be issued until June 2017 at the earliest.

The Channel Monster grinder is being repaired at the manufacturer's location in California for repair at no cost to KVVWPCA and has been shipped on March 13<sup>th</sup>.

The annual industrial Pretreatment Report was submitted to the EPA on February 23, 2017.

The annual Wasteload Management Report will be submitted in March.

Due to pending leave of absence for the Office Manager and transfer of duties, Duryea is requesting that Rosanna Ash become a full time employee.

A motion was made by Pascal to make Rosanna Ash a full time employee. This was seconded by Kolakowski. Motion carried.

**ENGINEER'S  
REPORT:**

Bauer reported, as a reminder, that the Long Term Control Plan (LTCP) submitted to PADEP in 2008 and the NPDES Permit issued 10/2011 contain language that will require post construction monitoring. Because combined sewer overflows remain, water quality compliance monitoring of the Kiskiminetas River along with flow monitoring for billing purposes will need to be implemented. Post Construction Compliance Monitoring Plan has been submitted to DEP.

The Pump Station Report was presented to the Engineering Committee this evening.

Bids for the Post Construction Flow Monitoring Program were received on October 19, 2016 and awarded to Drnach Environmental. Contract Documents have been prepared and sent to Drnach Environmental for execution by KVVWPCA. A notice-to-proceed letter has been issued. Flow monitors have been collecting data since January 1, 2017. The first two (2) months data has been loaded to the Drnach website. Invoices from Drnach Environmental for January and February are attached. A motion has previously been made this evening to approve this requisition at a cost of \$136,132.90.

Bauer presented Change Order #1 for approval as Follows:

Contract No. 2016-02  
Change Order # 1 Summary

As Bid	
87 Units @ 1010.70/unit/month x 6 months =	\$527,585.40
Rain Gauges	\$ 4,200.00
Final Report	<u>\$ 1,200.00</u>
<b>Total</b>	<b>\$532,985.40</b>

As Installed	
74 Units @ 1026.73/unit/month x 6 months =	\$455,868.12
Rain Gauges	\$ 4,200.00
Final Report	<u>\$ 1,200.00</u>
<b>Total</b>	<b>\$461,268.12</b>

A motion was made by Polczynski to approve change order #1. This was seconded by Riedel. Motion carried.

**SOLICITOR'S  
REPORT:**

Loperfito reported that a bid has been submitted, by the Authority, to Westmoreland County for the purchase of the radio tower. The bid was submitted for the amount of \$1000.00 and we were the successful bidder. Loperfito is advising that there be a Motion made to approve this spending.

A motion was made by Polczynski to approve the purchase of the radio tower from Westmoreland County at a cost of \$1,000.00. This was seconded by Riedel. Motion Carried.

Loperfito reported that the tower sits on property that is owned by the Vandergrift Cemetery Association which means that it is necessary for us to negotiate a lease which would not go into effect until we would acquire the tower. This will be a (20) year lease in (5) year terms. At the end of each (5) year term, within 90 days of the end, we have the option to get out of that lease. We have access to the tower and tear down provisions. There is a fence on the property that needs some repair and a shed that needs to be removed as a part of the lease.

The rent for this property will cost :

\$300.00 Per month – First (5) years, retroactive to January 01, 2017.

\$325.00 Per month – Second (5) years

\$350.00 Per month – Third (5) years

\$400.00 Per month – Last (5) years

Loperfito has requested approval to present this to the Cemetery Association for finalization and their signatures so it can be brought back for the next month's meeting for the Authority's signatures.

A motion was made by Polczynski to proceed with the lease arrangements as presented by Loperfito. This was seconded by Wilson. Motion carried.

**UNFINISHED  
BUSINESS:**

No Unfinished Business to report.

**NEW  
BUSINESS:**

Polczynski reported that flow monitoring continues to take place incrementally in areas of Allegheny Township including the Oak Plan, the Pine Run area and the McDonald plan.

**EXECUTIVE  
SESSION:**

There was no call for an Executive Session this evening.

**ADJOURNMENT:**

With all business taken care of for the evening the meeting was adjourned at 8:13 by a motion of Kolakowski and a second by Smail. Motion carried.

Brian Johnston, Secretary

