

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

April 19, 2017

CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, April 19, 2017 at 7:00 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.

ROLL CALL: *Present:* Members of the Board: Bione, Kotvas, Luisi, Polczynski, Smail, Spillers, and Wilson. Johnston, Kolakowski, Riedel and Virostek – excused. Pascal; unexcused. Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.

VISITORS: Gene and Barb Burns, North Apollo Borough residents. Gene is also an employee of the Authority.

MINUTES: A motion was then made by Polczynski and seconded by Smail to approve the Minutes of the Regular Meeting held March 15, 2017 as printed.

TREASURER'S REPORT: Duryea reviewed the information in the Meeting Packet regarding finances. A motion was made by Kotvas; seconded by Luisi to approve the Treasurer's report. Motion carried.

SECRETARY'S REPORT: Milie, by direction of the Chairman, reported on the correspondence:

- A. March 28, 2017 – Geary & Loperfito – Change of Address
- B. April 3, 2017 – The Authorities – Region 9&10 Spring Dinner – May 13th at the Meadows Casino. Motion by Polczynski and seconded by Spillers for Duryea to attend. Motion carried.
- C. April 10, 2017 – Geary & Loperfito – 2016 Statement of Financial Interest
- D. April 12, 2017 – Louis Pacchioni – Thank you for the Dinner

A motion was made by Polczynski seconded by Kotvas to approve the Secretary's Report. Motion carried.

COMMITTEE REPORTS: Billing & Collection – Committee Chairman Polczynski reported that the committee met to discuss the situation with delinquent accounts. Each Board member was given a report with a listing of the delinquent accounts over 120 days for their particular municipality. Polczynski requested that each member take this information to their municipality and request suggestions as to how to deal with this matter. Polczynski reported that several different reports were supplied to the committee regarding Bankruptcies, Liens, Payment Plans, etc. for review.

Discussion occurred regarding the matter with the Solicitor stating some things that can and cannot be done to deal with this. Bione stated that whatever solution, it needs to be amicable to all communities.

Engineering – Committee Chairman Luisi reported that the flow monitoring is continuing and that the Committee has reviewed the Pump Stations evaluation report and they are determining the best course of action to take. The remainder of the report will be given in the Manager’s Report.

Finance Committee: Committee Chairman reported that he contacted First Commonwealth Bank and they have agreed to change all of the Authority accounts to checking accounts and pay .25 interest, along with no fees. Polczynski motioned to accept the proposal from First Commonwealth. Kotvas seconded. Motion carried.

He then reported that he had spoken to Wells Fargo regarding the wire transfers verses the ACH transfer and Wells Fargo has agreed to provide the Authority with the ability to do ACH transfers. Polczynski moved to change to the ACH transfers. Luisi seconded. Motion carried.

Polczynski introduced Requisition #23 for approval as follows:

Requisition #23	
KLH Engineers	\$ 2,365.50
Drnach Environmental	<u>\$ 69,010.22</u>
TOTAL	\$ 71,375.72

Polczynski motioned to approve the requisition for payment. Kotvas seconded. Motion carried.

Insurance: Committee Chairwoman Wilson motioned to pay Selective Insurance Company for the Commercial Lines and Workers Comp. insurance for another year. Spillers seconded. Motion carried.

Personnel: With the absence of Chairman Pinto, Duryea reported that an Executive Session was needed to discuss personnel.

Public Relations: Committee Chairman Spillers reported that the dinner fir Lou Pacchioni was very nice, as was the lunch for Charles Sanford.

**MANGER’S
REPORT:**

Duryea reported that the Plant was in total compliance with all discharge parameters for the month of March 2017.

The Jet/Vac was utilized in both Hyde Park and Parks Township.

All tools and equipment has been transferred to the new truck.

Two new sump pumps have been installed in the basement at a cost of \$1200 each. The old pumps failed prompting this action.

The Safety committee continues to meet on a monthly basis.

During March 228 customers paid their bills on-line totaling \$26,229.85

The old service truck was sold on Municibid for \$5101.

The purchase of the radio tower from Westmoreland County has been completed and the Vandergrift Cemetery agreement is ready for signatures.

The annual Wasteload Management report was submitted on March 27.

Colleen Milie will be out approximately six weeks due to surgery beginning April 25th.

Amanda Stepansky has submitted her resignation. Her last day of work will be April 21st. PADEP has indicated that we will lose our accreditation on that date; an outside lab has been contracted to begin sample pickup and analysis on April 17th.

The PWEA PennTec conference will take place on June 5th. With the Authority receiving the State Safety Award, the Manager has requested to attend. Luisi motioned to approve the Manager attending the conference. Smail seconded the motion. Motion carried.

The Manager then requested permission to take the Administrative Staff to lunch for Administrative Assistance Day. Polczynski moved to approve the request. Kotvas seconded. Motion carried.

**ENGINEER'S
REPORT:**

Bauer reported as a reminder, the Long Term Control Plan submitted to the PADEP in 2008 and the NPDES Permit issued 10/2011 contain language that will require post construction monitoring. Because combined sewer overflows remain, water quality compliance monitoring of the Kiskiminetas River along with flow monitoring for billing purposes will need to be implemented. Post Construction Compliance Monitoring Plan has been submitted to DEP.

Flow monitors for Post Construction Flow Monitoring Program have been collecting data since January 1, 2017. The first three months' data has been loaded to the Drnach website and the invoice from Drnach has been submitted for payment.

**SOLICITOR'S
REPORT:**

Solicitor Loperfido reported that Amy Bentz of Liberty Mutual contacted his office and would like \$100,000 to be released to them. Spillers motioned to approve the request. Luisi seconded. Motion carried.

Kotvas motioned to approve the lease agreement with Vandergrift Cemetery Association. Wilson seconded. Motion carried.

**EXECUTIVE
SESSION:**

A motion was made at 8:23 p.m. by Polczynski to recess into an Executive Session to discuss personnel and litigation.

The meeting reconvened at 8:41 p.m.

**UNFINISHED
BUSINESS:**

MAAT continues to do flow monitoring in their system.

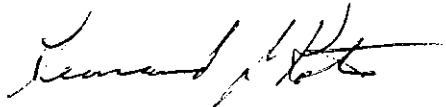
**NEW
BUSINESS:**

Loperfito indicated that he will be unable to attend the May, 2017 meeting.

ADJOURNMENT:

With all business taken care of for the evening the meeting was adjourned at 8:45 p.m. by a motion of Wilson and a second by Polczynski. Motion carried.

Leonard J. Kotvas, Assistant Secretary/Treasurer

A handwritten signature in black ink, appearing to read "Leonard J. Kotvas", written in a cursive style.