

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

February 21, 2018

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, February 21, 2018 at 7:00 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.
- ROLL CALL:** *Present:* Members of the Board: Bione, Kotvas, Luisi, Milie, Pascal, Pinto, Polczynski, Riedel, Sherbondy, Smail, Virostek and Wilson. *Excused:* Kolakowski. Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager; and C. Milie, Office Manager.
- VISITORS:** Gene and Barbara Burns, North Apollo. Gene is also an employee at the Authority.
- MINUTES:** A motion was made by Pinto with a second by Riedel to re-open the Reorganization meeting. Polczynski then motioned to rescind the motion appointing Lynch & Lynch as Bond Counsel and appoint Dinsmore & Shohl, LLC as Bond Counsel for the 2018 year, Luisi seconded. Motion carried. Kotvas motioned to close the Reorganization meeting. Milie seconded. Motion carried. A motion was then made by Riedel seconded by Milie to approve the Minutes of the Reorganization Meeting held January 17, 2018 as amended. Motion carried. Polczynski motioned with a second by Smail to approve the Minutes of the Regular meeting of January 17, 2018. Motion carried.
- TREASURER'S REPORT:** Luisi reviewed the Treasurer's report for the month ending January 31, 2018. A motion was made by Pinto seconded by Kotvas to approve the Treasurer's report. Motion carried.
- SECRETARY'S REPORT:** Milie, by direction of Secretary Polczynski, reported on the correspondence:
- A. February 15, 2018 – Robert & Sharon Polczynski – Thank you for funeral flowers
- A motion was made by Pinto seconded by Smail to approve the Secretary's Report. Motion carried.
- ENGINEER'S REPORT:** Bauer reported, that the Post Construction Compliance Monitoring Plan has been submitted to the DEP as was required after completion of the construction project. To date plan approval has not been issued.
- KLH continues to work on updating seven of the Authority's eight pumping stations. System curves for each site have been developed. Preliminary design is continuing. Preliminary plans for Vandergrift, Guffy and Leechburg pump stations have been provided to the Authority for review. The remainder of the plans will be forwarded for review the week of February 26th.
- Post construction flow modeling is complete. As directed in January, KLH has prepared the debt service reallocation of costs based on the flow data from post construction monitoring. Both a uniform rate and individual municipality rates have been provided for review.
- Pascal inquired on several aspects of the report. Discussion occurred and the Chairman stated that the report is to be reviewed by the members for discussion and possible action at the March meeting.

Pinto moved that KLH be authorized to make calculations using the supplied data and to provide the committee with the information so that the committee can present their recommendation to the Board regarding rate changes. Riedel moved to second the motion. Motion carried.

COMMITTEE REPORTS:

Engineering: Chairman Luisi reported that the committee met regarding the Debt Service Calculations.

The Pine Run Interceptor involving Allegheny Township, Washington Township and KVVWPCA was discussed.

The preliminary (70% design complete) drawings for the pump station upgrade project will be submitted to KVVWPCA for review.

Infiltration in Leechburg was discussed. Gene Burns will look into it but believes it is due to the rising river.

Finance Committee: Committee Chairman Luisi introduced Requisition #34 for approval as follows:

Requisition #34	
KLH Engineers:	\$4,101.30
TOTAL	\$4,101.30

Luisi motioned to approve Requisition #34. Polczynski seconded the motion. Motion carried.

Luisi then introduced Requisition #01-2018 for approval as follows:

Requisition #01-2018 - 2010 & 2014 Bond Interest	
2010 Bond Interest	\$589,153.13
2014 Bond Interest	\$101,927.11
TOTAL	\$691,080.24

Luisi motioned to approve Requisition #01-2018 paying the Bond Interest on the 2010 and 2014 Bond issues. Polczynski seconded. Motion carried.

Billing and Collections: Chairman Polczynski motioned to begin billing vacant units Debt Service fees beginning immediately. With regards to well customers being excused from Sewer Treatment fees if vacationing they will only be excused if they, at their expense put a meter on the line and pay a fee to the Authority for having an employee read the meter. Pinto seconded. Motion carried.

A software upgrade is being offered by the billing software company. Further discussion will be held once a demonstration takes place.

Pascal had some questions regarding delinquencies and some discussion was held.

Insurance: Chairwoman Wilson had nothing to report and stated there would be something for the March meeting.

Personnel: Chairman Pinto had nothing to report

Public Relations: Chairman Riedel had nothing to report.

MANAGER'S
REPORT:

Duryea reported that the plant was in compliance with all NPDES permit discharge parameters for the month of January, 2018.

A dual basket strainer was installed on the reuse water system upstream of the raw sewage pump seals for ease in cleaning of the strainer. The strainer was unused from the plant construction project. A small basket strainer was also installed upstream of the pump seals at the grit pumps.

The Safety Committee continues to meet on a monthly basis.

As previously discussed, two leaking sodium hypochlorite storage tanks were removed from the Odor Control building and replaced with one storage tank provided by Univar. PADEP was informed by letter that the tanks were being removed, following strict environmental procedures for cleaning and disposing of the tanks. Although correct procedures were followed PADEP requires a certified inspector to supervise the removal. KVVWPCA hired a certified inspector consultant who verified our actions and submitted the necessary documentation. PADEP issued a Notice of Violation for the actions, no further action is expected.

Duryea requested approval to attend PWEA Technical Conference and Exhibition from June 3 – 6. He will be teaching one of the workshops and participating as the assistant chairperson on the PWO committee. A conference discount exists for teaching a workshop. Virostek motioned to approve Duryea's request. Pinto seconded. Motion carried.

SOLICITOR'S
REPORT:

Loperfito reported that a decision needs to be made at this meeting regarding the Franklin Township Municipal Authority request for a few homes to come into Kiski's system for treatment.

Discussion occurred with Pascal being adamant about those communities outside the Authority's 13 communities should not be paying less than member communities.

Sherbondy motioned to propose that the rates to be paid by FTMSA for the customers in Murrysville shall be based on a monthly rate of \$35.27 per month, MAWT debt service and transportation costs (transmission fees) plus treatment fees, based on flow from water bills as provided by the municipal water source at a rate of \$3.75/1000 gallons, as updated from time to time hereafter by the board of the Kiski Authority, plus twenty-five (25%) percent surcharge, as required by the Service Agreement of Kiski Authority. In this regard, at least sixty (60) days before any revised schedule of rates, charges and fees imposed by Kiski Valley shall become effective, Kiski Valley shall submit in writing to FTMSA a statement setting forth the new schedule of rates, charges and fees. Such new schedule of rates, charges and fees shall go into effect at the time specified in said statement; not earlier, however, than sixty (60) days from the furnishing of such statement. Pascal seconded. Motion carried.

UNFINISHED
BUSINESS:

No Unfinished Business to report.


NEW
BUSINESS:

No New Business to report.

EXECUTIVE
SESSION:

None necessary

With all business coming before the Authority addressed a motion was made by Virostek, seconded by Riedel to adjourn at 9:20. Motion carried.



Robert J. Polczynski, Secretary