

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

July, 2018

- CALL TO ORDER:** The Regular meeting of the Board of Directors of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, July 18, 2018 at 7:00 p.m. by Chairman Bione in the Administration Office with the Pledge of Allegiance.
- ROLL CALL:** *Present:* Members of the Board: Bione, Kolakowski, Kotvas, Luisi, V. Milie, Pascal, Pinto, Polczynski, Sherbondy, Smail, Virostek and Wilson. *Unexcused:* Riedel. *Also Present:* Loperfito Solicitor; Bauer, Engineer; Duryea, Plant Manager and C. Milie, Office Manager.
- VISITORS:** Ray Setara of Geary & Loperfito and Tom Yerace, Total Trib Media.
- MINUTES:** V. Milie Motioned to approve the Minutes of the June 20, 2018 meeting as printed. Kolakowski seconded. Motion carried.
- TREASURER'S REPORT:** Luisi reviewed the Treasurer's Report focusing on expenditures due to the cost of Special Counsel. Kotvas motioned with Smail's second to approve the Treasurer's Report. Motion carried.
- SECRETARY'S REPORT:** Secretary Polczynski called on C. Milie for any Correspondence:
1. PA DCED – July 16 – Notice of Filing Requirement for Fiscal Year End Audit Report.
 2. All Capital Addition Agreements have been received from the 13 Municipalities.
- V. Milie motioned with Luisi's second to approve the Secretary's Report as presented.
- ENGINEER'S REPORT:** Bauer reported KLH continues to work on updating seven of the Authority's pumping stations. PADEP Part 2 Permit Application for the improvements to the Wean United Pump Station will be submitted before week's end. KLH has completed final design based on issues addressed at the March 22 review meeting. Bauer also stated that a property survey will need to be completed at the Wean United Pump Station site.
- The "Consulting Engineer's 2017/18 Annual Report and Fiscal Year 2018/19 Budget" was presented for the Board's adoption.
- ENGINEERING COMMITTEE:** Chairman Luisi reported the Committee met prior to this evening's meeting and discussed a Uniform Rate versus a Flow Based rate. It is the recommendation of the Committee that a Uniform Rate be established. With that Luisi motioned that a new "Uniform Rate" be adopted and the 13 municipalities be notified of such. Wilson seconded. After some discussion and comments by Virostek, Polczynski, Pinto, Wilson and Pascal a Roll Call vote was requested as follows:
- Bione – yes, Kolakowski – yes, Kotvas – yes, Luisi – yes, Milie – yes, Pascal – yes, Pinto – no, Polczynski – no, Riedel – not present, Sherbondy – no, Smail – yes, Virostek – no, Wilson – yes.

With 8 voting in favor of the Uniform Rate and 4 voting against the Uniform Rate, the Uniform Rate has passed.

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Bione remarked that the decision was a difficult one and he thanked the committee and the Board for their due diligence regarding the matter. Pascal then thanked those who voted in favor of the Motion.

V. Milie stated that the EDU's need to be addressed, making sure that all 13 municipalities are using the same formula. Luisi remarked that is the next task.

Luisi reported that, at this time, there is no agreement with Washington Township and Franklin Township regarding the Pine Run line acquisition.

Luisi stated that he feels the Pump Station upgrade project needs to be held off until the litigation regarding Kirby is complete.

FINANCE

COMMITTEE:

Chairman Luisi stated that there is no requisition due for approval, however the 2018/2019 Fiscal Year Budget needs to be approved. Luisi motioned, with Kotvas' second to approve the proposed Budget for the upcoming 2018/2019 Fiscal Year. Motion carried.

BILLING AND COLLECTION

COMMITTEE:

Chairman Polczynski reported that the committee met and they are recommending that the delinquencies and liens be handled in house with more than \$11,000 being spent on legal fees over the past fiscal year. Duryea stated he feels it can be done by the Office Manager and that it needs to be tried.

Hardship cases were discussed and it was determined that if someone has a hardship case they need to write a letter to the Board, it be taken before the committee for a recommendation and then to the Board on a case by case basis for approval.

Guidelines will be explored for writing off old balances. Polczynski then spoke on the Delinquency repayment program for a 12 month period.

INSURANCE

COMMITTEE:

Chairman Wilson reported Duryea is acquiring a lower cost on the Accident, Life and Short Term Disability coverage.

PERSONNEL

COMMITTEE:

Chairman Pinto reported that the Board has received a notice that a mediator has been assigned for the Union Contract discussions. Duryea remarked that he has been surveying other Authorities regarding wages and benefits.

PUBLIC RELATIONS

COMMITTEE:

With the absence of the Chairman, Bione requested that the Office Manager contact Flavio's regarding the Christmas Dinner, either December 9th or 16th.

MANAGER'S

REPORT:

Duryea reported that once again all parameters were met for the month of June with regard to the NPDES permit. June rainfall totaled 5.17 inches with 1.23 inches of rain occurring on June 20th.

More than 50 UV bulbs were purchased to replace some of the original bulbs that were past their life expectancy.

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The Jet/Vac truck was utilized in Apollo and Hyde Park over the past month for line cleaning. Wet wells were cleaned at Guffy and Wean United pumping stations and a sump pump was replaced at Wean United Pump Station. Regular pump station checks are taking place twice weekly.

Duryea reported that the effluent plant sampler, which is 20 years old, was no longer able to maintain the proper temperature for sample collection and a new sampler was purchased at a cost of \$4800. Pinto motioned to approve the purchase of a new effluent sampler. Kotvas seconded. Motion carried.

Kolakowski, Polczynski and Duryea will attend the PMAA Conference in Erie September 9 – 12.

SOLICITOR'S
REPORT:

Attorney Loperfito reported that due to a family emergency by one of the attorneys the meeting regarding the interceptor line has been postponed.

There will be a language change in the agreement between Franklin Twp. and Washington Twp. Once Loperfito has received the final draft of the agreement he will report back to the Board.


UNFINISHED
BUSINESS:

None

NEW BUSINESS:

Kotvas addressed the Board regarding this evening's meeting stating that he appreciated the "tone" of the meeting and thanked everyone.

With no other business coming before the Board the meeting was adjourned with proper Motion and Second by Kolakowski and V. Milie respectively at 8:22 p.m.


Robert Polczynski
Secretary