

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

October 18, 2017

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, October 18, 2017 at 7:00 p.m. by Authority Chairman Bione in the Administration Office with the Pledge of Allegiance.
- ROLL CALL:** *Present:* Members of the Board: Bione, Kotvas, Luisi, Pascal, Smail, Spillers, and Wilson. Kolakowski, Pinto, Polczynski and Virostek excused; Johnston and Riedel unexcused. Also present; Loperfito, Solicitor; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.
- VISITORS:** Tom Foster, Leechburg Borough
- MINUTES:** A motion was then made by Kotvas and seconded by Smail to approve the Minutes of the Regular Meeting held September 20, 2017 as printed.
- TREASURER'S REPORT:** Bione directed Duryea to review the Treasurer's Report for the month of August. He reviewed the various financial reports for the evening, noting that the debt service collected is transferred to the Debt Service account at First Commonwealth on a monthly basis. Spillers motioned to approve the Treasurer's Report with Luisi's second. Motion carried.
- SECRETARY'S REPORT:** Milie, by direction of the Chairman, reported on the correspondence:
 A. October 16, 2017 – First Commonwealth Bank – ACH Disbursement Program
- Kotvas motioned with Spillers' second to approve the Secretary's Report. Motion carried.
- ENGINEER'S REPORT:** Bauer reported that there has been no correspondence from the DEP regarding the Post Construction Compliance Monitoring Plan.
- KLH has initiated work associated with updating seven (7) of the Authority's pumping stations. They are currently developing the system curves for each site with all background drawings developed. He noted that additional testing will need to be done at a few sites.
- Bauer, along with Duryea and Gene Burns attended a meeting with Leechburg Borough on October 10th to discuss the ongoing hydraulic modeling. Pascal questioned when the Board would be voting on the flow monitoring outcome. Bauer indicated that he anticipated the conclusion of the project by the end of 2017. Duryea remarked that at that point the Board will discuss how the rate structure on the debt service will be determined, noting that those discussion will probably take place during the first quarter of 2018. All material has been distributed to all Board Members and the 13 municipalities.

Requisition #30 was presented to the Board for approval as follows:

Drnach Environmental	\$1,200.00
KLH Engineers	<u>\$2,790.00</u>
TOTAL	\$3,990.00

Luisi motioned to approve Requisition #30 in the amount of \$3,990.00. Kotvas seconded. Motion carried.

COMMITTEE REPORTS:

Engineering – Committee Chairman Luisi requested Duryea report on the Engineering matters. Duryea reported that an Engineering Committee meeting was held prior to the Board Meeting this evening.

It was reported that the installation of gabions and gravel at the Penn Run Pumping station will begin the week of October 23rd.

He then reported that the two storage tanks containing Sodium Hypochlorite in the Odor Control Building are leaking slightly. Univar, our supplier offers a Mini Bulk Storage System at no cost and a stipulation that a 3 year agreement would be in place. The only cost incurred by the Authority would be the normal cost of the chemical. Spillers motioned to approve the request with Smail making a second. Motion carried.

Duryea is requesting two security cameras to be installed. One showing the gate area the other on the tanks. The proposal is by 2KREW at a cost of \$3705. Additional cameras can be installed later if there is a need. Wilson motioned to approve the request. Kotvas seconded. Motion carried. Duryea reported

A “man gate” is being explored at the plant entrance in the event there would be a problem with the electronic gate.

Finance Committee: Requisition #30 was acted upon under the Engineer’s Report. Other than that, with the absence of the Chairman, there was no further report.

Billing and Collections – In the absence of the committee chairman, Duryea reported that no regular monthly meeting of the committee has taken place.

Insurance: Committee Chairwoman Wilson had no report.

Personnel: In the absence of Chairman Pinto there was no report.

Public Relations: Committee Chairman Spillers had no report.

MANGER’S REPORT:

Duryea reported that the Plant has been operating very, very well. During the month of September the plant was once again in total compliance.

Safety Committee meetings continue to be held. All employees have been re-certified in First Aid and CPR, good for another two years.

Internal and external painting has been taking place in preparation of the WPWPCA plant tour.

The cleaning of Digester #2 was completed on September 22 and required two days to complete as opposed to the four days it took for Digester #1.

The PaDEP inspected the facility on September 26; the inspection went very well and the new inspector was pleased with the condition of the facility and the quality of the effluent. A report will be issued by the end of the month.

Duryea reported that he and the Office Manager attended a Management Conference on September 22 in Pittsburgh.

Duryea presented a "Verified Statement" document from Attorney Pellis that will need signed by an Officer of the Board.

Pascal stated he was unaware of the meeting with Leechburg Borough, Craig Bauer of KLH, Duryea and Gene Burns from the Authority. Duryea apologized for the oversight.

Bione remarked on how nice and clean the Plant looks and asked to have that passed on to the employees.

Kotvas inquired about the paving of School Road. Duryea reported that he spoke on the phone with Shawn from the Township and the paving should be done Thursday, October 19 or Friday the 20th at the latest.

**SOLICITOR'S
REPORT:**

Solicitor Loperfito introduced three Resolutions as follows:

Resolution 2017-5 – Fee Schedule. Luisi motioned to approve the adoption of Resolution 2017-5. Spillers seconded. Motion carried.

Resolution 2017-6 – Tap Fee effective January 1, 2018. This is for new taps per EDU, changing from \$625 to \$740. Kotvas motioned to adopt Resolution 2017-6. Luisi seconded. Motion carried. Loperfito will send letters to all 13 municipalities informing them of the change.

Resolution 2017-7 – Operating Rates for 2018. Luisi motioned to adopt the resolution. Kotvas seconded. Motion carried.

**UNFINISHED
BUSINESS:**

None

**NEW
BUSINESS:**

Loperfito spoke about the accounts that have been finalized and that are over 90 days delinquent but under the \$250 threshold for a Lien. Pascal spoke regarding filing Liens on active customers over \$250, noting that with Leechburg and Vandergrift these accounts may be delinquent by only one quarter. He recommended a time frame, not a dollar figure. Loperfito will refer this matter to the Committee.

Pascal motioned to refer the question as to when Liens and Lien Notices are acted upon and consider removing the \$250 floor on finalized accounts. Wilson seconded. Motion carried.

**EXECUTIVE
SESSION:**

With a motion from Smail and a second from Wilson the meeting was recessed into Executive Session to discuss Litigation at 7:55 p.m. with motion approved.

The Regular meeting reconvened at 8:09 p.m. No official action was taken in the Executive Session.

A motion was made by Pascal, second by Luisi to accept an offer of withdrawal issued by the Robert Kossak legal team to withdraw the current claim against KVVWPCA in exchange for KVVWPCA to agree not to pursue a counterclaim. Motion carried.

ADJOURNMENT:

With all business taken care of for the evening the meeting was adjourned at 8:11 p.m. by a motion of Spillers and a second by Wilson. Motion carried.

Brian Johnston, Secretary

 11-15-17