

**KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY**

April 15, 2015

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**CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, April 15, 2015 at 7:00 p.m. by Chairman Bione in the Administration Office. Meeting notices were mailed 4/8/15.

**ROLL CALL:** *Present:* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pacchioni, Pascal, Riedel, Spillers, Tedeski and Wilson. *Absent:* Pinto and Polczynski - excused; Also present; Solicitor Loperfito; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.

**VISITORS:** Gene Burns, North Apollo Borough; Tom Dawkins, employee as is Gene Burns.

**MINUTES:** A motion was made by Kolakowski seconded by Riedel to approve the Minutes of the Regular Meeting held March 18, 2015 as printed. Motion carried.

**TREASURER'S REPORT:** Pacchioni directed members to review several pages of the report for the status of Finances. Kotvas motioned to approve the Treasurer's Report. Spillers seconded. Motion carried.

**SECRETARY'S REPORT:** Milie, by direction of Secretary Katy Tedeski, reported on the correspondence:  
A. Traveler's Insurance – March 31, 2015 – Claim regarding Kirby Electric  
B. Franklin Twp. Mun. San. Auth. – April 6, 2015 – Introducing new Manager, Kevin Kaplan

Luisi motioned and Wilson made a second to approve the Secretary's report. Motion carried.

**COMMITTEE REPORTS:** Billing & Collection – With the absence of the Chairman, the Manager stated that the information will be covered in the Manager's Report later in the meeting.

Engineering – Chairman Luisi motioned to purchase an AquaTech Jet/Vac truck from Golden Equipment at a cost of \$344,000. Spillers seconded the motion. Kotvas commented that he was at the Plant when the truck was brought in for demonstration and he was impressed. With no more questions or comments the motion carried.

Luisi then reported that Paulton line from Oklahoma to Washington Township was videod and that Oklahoma and Washington Township made the needed repairs to their lines, however the Kiski line is in need of repair at an estimated cost of \$170,000. Spillers motioned to have KLH prepare the bid packet with the option for a resident observer, at a cost not to exceed \$16,200. Pacchioni seconded. Motion carried.

The Manager submitted a list of things that need addressed at the Plant. He will complete the list with costs and will include an electric gate. Solicitor Loperfito stated he was very much in favor of an electric gate.

Finance Committee: Chairman Pacchioni introduced Requisition #42 for approval as follows:

Requisition #42:	
KLH Engineers:	\$ 19,317.01
Galway Bay:	\$312,967.92
Kirby Electric:	\$ 63,036.30
Solar Testing:	\$ 468.00
TOTAL	\$ 395,789.23

Pacchioni motioned with Kotvas' second to approve the Capital Improvements Requisition #42. Motion carried.

Milie asked that any Budget requests by submitted to her or the Manager over the next few weeks as she and Duryea will begin to work on the Budget for the next fiscal year.

Insurance: Chairman Wilson had nothing to report

Personnel: With the absence of the Chairman the Manager will address issues during his report.

Public Relations –Tedeski reported that details are being worked out on a retirement dinner for Tim Geary. The details will be announced at a later date.

## MANAGER'S REPORT:

Duryea reviewed the discharge parameters of the plant operations for the Month of March and shared other information with regards to the Plant as follows.

Flights and chains were repaired on the clarifiers; damage was caused by ice during the extremely cold weather.

Beaver Run Pumping Station incurred some issues on April 2<sup>nd</sup>. A transducer has been ordered to correct the problem.

The seventh monthly meeting of the Safety Committee occurred on April 1st Topics discussed were fire extinguishers for the new buildings, personal protective equipment and preparing for Fire Extinguisher training which occurred on April 7<sup>th</sup>.

The Safety Committee was officially certified by the Commonwealth of Pennsylvania by the Department of Labor and Industry. This has translated into a \$963 savings on the Workers Compensation Insurance for the year.

The conversion back to the Visual Utility Billing System continues. VUB is currently running parallel with the Cogsdale system.

Revised Pretreatment Industrial Waste Discharge Permits have been issued to Leading Technologies, Inc. and McCutcheon Enterprises. These permits incorporate new requirements imposed on KVVPCA in 2014.

Due to colored wastewater coming into the plant, investigations have begun to get to the source of the problem. It seems to be coming from the Westmorland Business and Research Park. Notification has been sent to all of the businesses in the Park that visits will be made to their facilities and a portable sampler has been installed

Penn DOT is planning to replace the bridge on Route 66 adjacent to the Guffy Run Pumping Station in the spring of 2016. This required PennDOT to acquire a small portion of KVVPCA's property. The PennDOT consultants met with Duryea, Burns and the Solicitor regarding the matter and made an offer of \$900 for the land.

Duryea reported that he and Lead Operator, Tom Dawkins attended the PA Rural Water Assn. conference and that it was very worthwhile as many of seminars applied directly to the new plant processes that will be initiated.

The Annual Wasteload Management Report was submitted to PADEP.

Items continue to be sold on Municibid. Over the past month \$535 has been received for selling three circuit breakers and two 250 gal. Storage tanks.

Duryea reported that Dave Roote from the DEP conducted a surprise inspection on April 14<sup>th</sup>. There seems to be no issues.

The Manager and the Office Staff attended a workshop in Monroeville regarding the new billing system.

The Authority received an invoice from Vertical Solutions for the Accounting Software. An update and maintenance will cost \$10,800. Reverting back to Accountmate (the former accounting software) would cost \$16,000 with an annual maintenance fee of \$2850. The Accountmate system will integrate with the new Billing Software. Otherwise every transaction done in the new billing software would need to be entered in the GP program. A motion was made by Pascal to purchase the Accountmate Software at a cost of \$16,000 and with an annual fee of \$2800 and abandon the Microsoft Dynamics GP software. Kotvas seconded. Motion carried.

Duryea requested permission to take the Office Staff to lunch for Administrative Assistant's Day. Pascal motioned to approve the request with Pacchioni's second. Motion carried.

It was reported that the Office Manager's computer has been having issues. Duryea proposed purchasing a new computer for the Office Manager and having her current one cleaned out and then put in the O&M Supervisor's office. Riedel motioned to approve Duryea's proposal. Spillers seconded. Motion carried.

**ENGINEER'S REPORT:**

Bauer reported that a Construction Progress meeting was conducted on April 8<sup>th</sup>. Minutes of the meeting have been provided to the Board members.

Payment requests are as follows for Galway Bay and Kirby Electric:

Galway Bay

Original Contract Value	\$23,466,000.00
Approved Change Orders 1-9	64,271.94
Current Pay Request (#27)	333,117.92
Previous Pay Requests	<u>\$19,473,234.63</u>
Outstanding Contract Value	\$ 3,723,919.39

Kirby Electric

Original Contract Value	\$4,555,000.00
Approved Change Order #1 -7	49,119.29
Current Pay Request (#27)	63,036.30
Previous Pay Requests	\$ <u>3,704,097.57</u>
Outstanding Contract Value	\$ 836,985.43
Contract time expired	813 days/658 days = 123.6%
Contract value completed	
Galway Bay	\$20,848,792.16/\$23,530,271.94 = 88.6%
Kirby Electric	\$ 3,868,944.27/\$4,604,119.29 = 94.0%
Payment to Galway/Liberty Mutual	\$333,117.92
Liquidated Damages (Feb. 1-28, 2015)	<u>20,150.00</u>
28 Days @ \$650/Day	
March Payment	\$312,967.92
Liquidated Damages Summary:	
(October 27-November 30, 2014)	\$22,100.00
(December 1-31, 2014)	\$20,150.00
(January 1 -31, 2015)	\$20,150.00
(February 2-28, 2015)	\$18,200.00
(March 1-31)	<u>\$20,150.00</u>
Total to Date	\$100,750.00

Construction sequence and equipment start up were again a topic of discussion at the most recent construction progress meeting and it appears many issues have been resolved so that manufacturers will provide technical assistance and start-up services.

Change Order No. 10 Increase in elevation of UV channel slab. An increase of \$5156.70. Riedel motioned to approve the change order with Kotvas making a second. Motion carried.

**EXECUTIVE  
SESSION:**

A motion was made at 8:18 p.m. by Pacchioni and a second from Wilson to recess into an Executive Session to discuss litigation and negotiation purposes.

The Regular meeting reconvened at 8:50 p.m.

**SOLICITOR'S  
REPORT:**

Loperfito presented Resolution 04-2015 regarding the sale of a portion of property at Guffy Run Pumping Station for \$900. Kolakowski motioned to adopt the Resolution with Wilson's second. Motion carried.

Pacchioni motioned to contract the services of Attorney Tom Pellis to assist in the Kossak action. Pascal seconded. Motion carried.

**UNFINISHED  
BUSINESS:**

None

**NEW**

**BUSINESS:**

Kotvas spoke about the delinquent process and stated that he found a posting notice for his neighbor laying in the street. There was some discussion over the process and will be referred to the Billing and Collection Committee for review.

With all business taken care of for the evening the meeting was adjourned at 8:21 by a motion of Pacchioni and a second by Riedel.

  
Kathleen Tedeski, Secretary