

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

May 20, 2015

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CALL TO ORDER: The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, May 20, 2015 at 7:00 p.m. by Chairman Bione in the Administration Office. Meeting notices were mailed 05/13/15.

ROLL CALL: *Present:* Members of the Board: Bione, Johnston, Kolakowski, Kotvas, Luisi, Pacchioni, Pascal, Pinto, Polczynski, Riedel, Spillers, Tedeski and Wilson. , Also present; Solicitor Loperfito; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.

VISITORS: Gene Burns & Barb Burns, North Apollo Borough; Tom Dawkins, employee as is Gene Burns; Robert Jaszczak, RJ Equipment.

MINUTES: A motion was made by Kotvas seconded by Kolakowski to approve the Minutes of the Regular Meeting held April 15, 2015 as printed. Motion carried.

TREASURER'S REPORT: Pacchioni directed members to review several pages of the report for the status of Finances. He pointed out the new \$344,000.00 Jet/Vac truck in the parking lot. Polczynski motioned to approve the Treasurer's Report. Pinto seconded. Motion carried.

SECRETARY'S REPORT: Milie, by direction of Secretary Katy Tedeski, reported on the correspondence:

- A. Allegheny Township – April 29, 2015 – Repairs to School Road
- B. Representative Eli Evankovich – May 7, 2015 – Unclaimed property - \$116.33
- C. Geary & Loperfito – May 15, 2015 – AFSCME Collective Bargaining
- D. RLD Associates – May 15, 2015 – W/C insurance audit

Wilson motioned and Riedel made a second to approve the Secretary's report. Motion carried.

COMMITTEE REPORTS: Billing & Collection – Chairman Pinto reported that the Manager and Office Manager have indicated that the new software is coming along well. Most problems are very minor.

Pinto stated that there seems to be a problem with MAWC and contacting them. Loperfito suggested that he send a letter to the Solicitor of the Municipal Authority regarding the situation to see if there can be a solution that is best for the Authority.

Pinto reported on an e-mail received from Pascal regarding problems a larger Authority is having with their computer software similar to what we are and have experienced. They are using the same software as our Authority.

The Solicitor reported that he had received a copy of the Service Agreement from the new software company to review. He submitted some changes and returned it to the company and the changes he suggested were rejected. At this point things are at a "stand still". Much discussion occurred and Loperfito will keep the Board informed on the matter.

Engineering – Chairman Luisi reported that the Aquatech Jet/Vac truck has arrived. He then reported that at the April meeting KLH was authorized to prepare a bid packet for remediation work on the lines in Washington Twp., Paulton area. His understanding is that the bid packet is not complete because KLH wants to re-evaluate the project.

Luisi then reported that the information on the capacitance fee has not yet been received from the Engineer. He would like to have the information for the June meeting.

Finance Committee: Chairman Pacchioni introduced Requisition #43 for approval as follows:

Requisition #43 Plant Expansion Project:

| | |
|-----------------|--------------------|
| KLH Engineers: | \$ 19,416.56 |
| Galway Bay: | \$166,072.68 |
| Kirby Electric: | \$ 86,229.83 |
| Solar Testing: | <u>\$ 1,354.00</u> |
| TOTAL | \$ 273,073.07 |

Luisi motioned with Spillers' second to approve the Capital Improvements Requisition #43. Motion carried.

Requisition #6 Penn Run Force Main:

| | |
|-----------------------|--------------------|
| Pollard Land Services | <u>\$46,744.57</u> |
| TOTAL | \$46,744.57 |

Pacchioni motioned to approve Requisition #6 in the amount of \$46,744.57. Pinto seconded. Motion carried.

Requisition #1 Aqua Jet/Vac Truck:

| | |
|--------|---------------------|
| KVWPCA | <u>\$344,000.00</u> |
| TOTAL | \$344,000.00 |

Kotvas motioned to approve the payment of Requisition #1. Riedel moved to second. Motion carried.

Pacchioni asked to meet with the Finance Committee

Insurance: Chairman Wilson had nothing to report

Personnel: Pinto discussed the parameters regarding a Constable doing all of the postings.

Loperfido explained the guidelines, the most important being that they carry insurance, they do not carry a weapon and that they have their badge visible while doing the postings. He also stated that the constables in Westmoreland County are not insured by the county, however the constables in Armstrong County are. Polczynski motioned to accept the Solicitor's recommended parameters regarding the Constables doing the postings using \$1M liability coverage. Wilson seconded.

Polczynski motioned to have the constables enter into a "Hold Harmless" agreement with the Authority. Pinto seconded. Motion carried.

Pascal motioned to set the fee for constable service at \$15. Ten dollars to be paid to the constable and five to the Authority for the administrative process.

Pinto reported that he has received three dates in July to meet with the Union regarding negotiations.

Public Relations –Tedeski reported that details are being worked out on a retirement dinner for Tim Geary. The details will be announced at a later date.

**MANAGER'S
REPORT:**

Duryea reviewed the discharge parameters of the plant operations for the Month of April and shared other information with regards to the Plant as follows.

June is a target date for running parallel with the two billing systems.

Visits have been completed at 14 of the 18 businesses in the Westmoreland Business and Research Park. A report should be available for the June meeting.

Two of the maintenance employees, Mike Summerhill and Marc Corna have been trained on the new Aquatech Jet/Vac truck. They were in Marietta, Ohio for two days for the training and drove the new truck back. It is now in service. With the arrival of the new truck approval is requested to sell the old one on Municibid.

Quotes were received for the Roll-up Garage Door as follows:

| | |
|-----------------------|-----------|
| Overhead Door Company | - \$7,251 |
| Rusch Doorz | - \$6489 |

Pacchioni motioned to approve the replacement of the garage door by Rusch Doorz at a cost not to exceed \$6489. Pinto seconded. Motion carried.

Quotes were received on the repair of the deficiencies on the sludge press as follows:

| | |
|---------------------|------------|
| RJ Equipment | - \$7000 |
| Orkis Ironworks LLC | - \$13,800 |

It was noted that Frickanisce Iron Works was contacted but no quote was received. Pinto motioned to approve the work by RJ Equipment at a cost not to exceed \$7000. Polczynski moved to second the motion. Motion carried.

Duryea reviewed the information from Eric Ryan Corporation and the cost savings the Authority could realize. The committee is to review the information and come back to the next meeting with a recommendation.

Duryea reported that \$16,000 was realized by scrapping the copper wire.

He has looked into a vendor regarding the painting of the metal siding of the buildings. Questions arose regarding having a bid prepared and the cost. More information is needed before a decision will be made.

Duryea received a price on the security gate. It is \$11,190, however the electric service to the gate will be \$59,000. He will check with "Homeland Security" so see if any funding is available.

A draft budget has been prepared and provided to KLH Engineers and the Engineering Committee Chairman for review.

Costs have been obtained to utilize a uniform service. The cost would be approximately \$40 per week. This is a slight increase above the current system. The benefit would be guaranteed replacements and/or repairs and elimination of the need for employees to wash the uniforms daily. This will be referred to the committee for a recommendation.

A feasibility study is taking place on the Acid Mine Drainage proposed project.

The Expansion project is proceeding. Equipment startups will begin soon. May 1st Liberty Mutual replaced Galway Bay with Landmark Contractors to complete the project.

Final paving has taken place on the Penn Run Force Main Project, thus completing the project.

With the absence of Craig Bauer, Duryea requested approval on Change Order #2 on the Penn Run Force Main Project. A deduct of \$8039.43 for the final paving. Motioned by Pinto and a second from Polczynski. Motion carried.

With the absence of Craig Bauer of KLH Engineers, Duryea reviewed the highlights of the Engineer's Report.

Polczynski stated that he appreciates the thorough report that the Manager presents.

**SOLICITOR'S
REPORT:**

Loperfito reported he received a call from Amy Bentz, Counsel for Liberty Mutual and she indicated that it would be a few more weeks before there was a thorough completion schedule from the new contractor.

Loperfito, referring to the previous discussion regarding the credit card limits suggested having a formal policy in place for the holders of the credit cards to sign. The Finance Committee will review and take action at the June meeting.

The Solicitor gave an update of the Guffy Run Project. The Authority's access will not be impaired during or after the process.

Loperfito presented a draft Resolution on Fees for the Finance Committee to review and have a recommendation for the June meeting.

**UNFINISHED
BUSINESS:**

None

**NEW
BUSINESS:**

Duryea questioned the EDU's and how they are calculated. It was reported by Board members that each community sets the EDU's

Representatives from East Vandergrift, Allegheny Township, Gilpin Township Leechburg and Vandergrift gave up-dates on their community's projects.

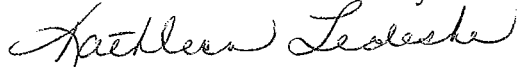
Pacchioni requested the Finance Committee stay after the regular meeting to discuss some of the items that were presented at tonight's meeting.

**EXECUTIVE
SESSION:**

A motion was made at 8:47 p.m. by Pacchioni and a second from Polczynski to recess into an Executive Session to discuss litigation and negotiation purposes.

The Regular meeting reconvened at 9:02 p.m. with no official action taken.

With all business taken care of for the evening the meeting was adjourned at 9:05 by a motion of Riedel and a second by Pacchioni.



Kathleen Tedeski, Secretary