

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

August 19, 2015

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, August 19, 2015 at 7:00 p.m. by Chairman Bione in the Administration Office. Meeting notices were mailed 08/12/15.
- ROLL CALL:** *Present:* Members of the Board: Bione, Kolakowski, Kotvas, Luisi, Pinto, Polczynski, Riedel, Spillers and Tedeski. Johnston, Pacchioni, Pascal and Wilson – excused; Also present; Solicitor Loperfito; Bauer, Engineer; Duryea, Plant Manager and Jamie Knepshield, Office Clerk.
- VISITORS:** Gene Burns & Barb Burns, North Apollo Borough; Tom Dawkins, employee; as is Gene Burns; Robert Jaszczak of RJ Equipment.
- MINUTES:** A motion was made by Pinto seconded by Polczynski to approve the Minutes of the Regular Meeting held July 15, 2015 as printed. Motion carried.
- TREASURER'S REPORT:** A motion was made by Polczynski seconded by Spillers to approve the Treasurer's report. Motion carried.
- SECRETARY'S REPORT:** Duryea, by direction of Secretary Tedeski, reported on the correspondence:
- A. Environmental Service Laboratories, Inc. – July 15, 2015 – New price schedule.
 - B. Pennvest – July 31, 2015 – Submittal of financial statements.
 - C. PaDEP – August 1, 2015 – NPDES Permit expiration January 31, 2017
 - D. KLH Engineers, Inc. – August 14, 2015 – Proposal for preparation of NPDES permit renewal application. Spillers made a motion to authorize KLH to go ahead with the NPDES permit renewal, not to exceed \$5,000. The motion was seconded by Luisi. Motion carried.
- COMMITTEE REPORTS:**
- Billing & Collection – Chairman Pinto has reported, as well as Duryea, that the new billing software is working very well and would like to start looking into adding other payment options for our customers. Duryea mentioned that in (1) month a full billing cycle would be complete using Diversified Technologies and he would like to move forward with adding some new payment options such as AR box and online payment options. Authorization was provided to initiate the electronic lock-box.
- Engineering – Chairman Luisi reported that there would be an upcoming meeting with Robinson Pipe and KLH concerning the Paulton Project. Robinson Pipe has questions dealing with KLH as far as start-up and there seems to be some conflict concerning the bid on the project.

Luisi reported on receiving (3) bids for the road repair project on School Street, extending from Helen Street to the railroad tracks. The lowest bid was from Tresco Paving Corporation at \$74,925.00. with the highest bid being \$104,000. KLH recommends that the School Rd. improvement bid be awarded to Tresco Paving Corporation in the amount of \$74,925.00. Luisi has a meeting scheduled with Allegheny Township to discuss with them how we want to handle this.

A motion was made by Polczynski to authorize the Authority to participate with Allegheny Township in an amount up to \$74,935 for rehabilitation of school Rd. from Helen St. to the railroad tracks at entrance to KVVWPCA under and subject to terms of an inter-municipal agreement and discuss the forfeiture of the bond for the roadway through Liberty Mutual to Alletheny Twp. The motion was seconded by Pinto. Motion carried. Kolakowski opposed this motion.

Luisi has requested that a time be set aside with Duryea and Bauer for the board members to be able to tour the new facility. He would like for this tour to be done within the next month or so, possibly before the next board meeting.

Finance Committee: With the absence of Pacchioni, Duryea introduced Requisition #46 for approval as follows:

Capital Improvements #46 Plant Expansion Project:

KLH Engineers:	\$ 17,543.01
Liberty Mutual:	\$312,964.66
Kirby Electric:	\$ 89,977.83
Lanco Electric	\$ 20,852.50
Solar Testing:	\$ <u>1,276.00</u>

TOTAL	\$442,614.00
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Kotvas motioned to approve the Capital Improvements Requisition #46. Polczynski seconded the motion. Motion carried.

Paulton Remediation Project #2

KLH Engineers:	\$ <u>275.50</u>
TOTAL	\$ 275.50

Reidel motioned to approve Paulton Remediation Project #2. Kolakowski seconded the motion. Motion carried.

School Road Project #1

KLH Engineers:	\$ <u>1,082.75</u>
TOTAL	\$ 1,082.75

Pinto motioned to approve School Road Project #1. Kotvas seconded the motion. Motion carried.

Requisition #2 (Golden Equip./Hach)

KVWPCA	\$ 2,209.08
TOTAL	\$ 2,209.08

Polczynski motioned to approve Requisition #2. Reidel seconded the motion. Motion carried.

Requisition #02-14/15

2010 Bond P&I	\$1,180,376.58
2014 Bond Int.	\$ 102,000.00
TOTAL	\$1,282,376.58

Pinto motioned to approve Requisition #02-14/15. Polczynski seconded the motion. Motion carried.

Insurance: Nothing to report.

Personnel: Chairman Pinto reported that a counter-proposal has been prepared to present to the Union Representatives for the up-coming contract meeting in September.

Pinto presented a "hand-out" regarding a new vacation policy for non-union employees. He requested the Board review the policy for consideration. After some review a motion was made by Pinto to approve it. Spillers seconded the motion. Motion carried.

Public Relations –Tedeski reported that the Christmas party will be held on December 13th at Flavio's.

**MANAGER'S
REPORT:**

Duryea reported that the Plant was in total compliance with all discharge parameters for the month of July.

The eleventh monthly Safety Committee meeting occurred on August 5th.

The Operations and Maintenance crews worked to drain and clean Final Clarifier #1 on July 21, 2015 to facilitate repairs to the chain drives and scrapers. On August 6th the trough leading to the clarifier was also cleaned utilizing our Jet/Vac truck.

A meeting was held with Peoples Gas at the Guffy Run Pump Station to coordinate their relocation of a gas line in preparation for the bridge replacement adjacent to the pump station.

A final report has been received from Yerecic Label relating to their previous issue with colored discharges. Their problems appear to have been resolved.

A used Hyster fork truck was purchased from Illinois Lift Equipment for \$14,900 all costs included. Cylinder seals were being replaced on a few of the lift cylinders which has delayed delivery. Expected delivery date will be before the end of the month.

Installation of the replacement garage door for the container room was completed.

A Security Audit was conducted by the US Department of Homeland Security on July 22. A report comparing our facility to other Wastewater Treatment Plants and offering suggestions is expected to be received in September.

The repair of the press conveyor support structures have been completed. The initial plan to paint the press support structure is not an option as the structure is deteriorated to a point where it needs to be replaced. Quotes have been solicited for the repair of the steel work. We have received a quote from RJ Industries for \$12,000 for painted steel (add \$2,000 for galvanized). A Quote was received from SDB Technologies, LLC for \$11,695 for fiberglass construction. A quote was received from Anderson's for \$22,000. A motion was made by Pinto to approve RJ Industries to do the work with galvanized steel. The motion was seconded by Spillers. Motion carried.

No bids were received from the municipalities of the Authority for the old Jetter truck. Duryea would like to offer the truck for sale through Municibid. A motion was made by Polczynski to offer for sale the old jetter truck through Municibid. This was seconded by Pinto. Motion carried.

Quotes have come in for the replacement of (3) doors at the plant and (18) doors at the pump stations. A quote from Donghia Lumber was received for \$1,500 per door plus \$900 for labor to install the plant doors. This includes fiberglass doors with window panels. Reidel made a motion to go with Donghia Lumber to replace the (3) plant doors at an expenditure of \$5,400. The motion was seconded by Kolakowski. Motion carried. It was decided to hold off on the replacement of the pump station doors.

Duryea has reported that the transition for the new billing software has proceeded very smoothly. After the September billing a full cycle will be complete and authorization was provided to initiate the electronic lock-box. After we are comfortable with using this he would also like to look into other alternatives for bill payments such as on-line bill pay, automated phone payments and possibly budget payment plans.

Our current internet web filter called Barracuda is up for renewal at the beginning of September at a cost of Approximately \$900. Our IT service provider, Vertical Solutions recommends eliminating the Barracuda web filter and implementing a next generation web filter through a FortiGate 90D series device for improved security, connectivity and performance. After an initial \$1500 installation fee, our monthly fee for Firewall Services would increase by \$195. Pinto has questioned whether Barracuda offers Cloud Service and wonders if we need to reanalyze these costs.

Duryea is looking into upgrading our current web page.

Duryea and Polczynski will be attending the PMAA conference from August 23-26.

Milie has attended a class entitled "The Exceptional Assistant". The course was beneficial and Colleen is working to implement some of the class recommendations.

No current updates on the Acid Mine Drainage Project.

**SOLICITOR'S
REPORT:**

Loperfito reported that the paperwork for the Guffy Run project has been processed. The Authority is to receive \$900 for the easement.

An amendment was made to Resolution 2015-6 implementing a tapping fee of \$510 per edu with an annual review to be enforced January 1, 2016. This will be collected by each municipality and remitted to the Authority upon the issuance of a tap in permit. Reidel made a motion to approve Resolution 2015-6 in compliance with PA Act 57, as explained by Loperfito. The motion was seconded by Pinto.

There was some discussion as to how we receive information on a new tap. Loperfito has advised that it would still be the responsibility of each municipality to submit that information to the Authority. Bione has advised that we utilize the PA One Call System as well.

Efforts have been made by Loperfito to acquire a phone number for the Authority to use in order to contact the water company more quickly during shut-offs. As of now, no progress has been made on this. Messages have been left with the solicitor at the water company with no reply back.

**ENGINEER'S
REPORT:**

Bauer reported that a Construction Progress meeting was conducted on August 12th. Minutes of the meeting have been provided to the Board members.

Payment Requests have been submitted as follows:

Landmark/Liberty Mutual:

Original Contract Value	\$23,466,000.00
Approved Change Orders 1-12	87,374.86
Current Pay Request (#31)	333,114.66
Previous Pay Requests	<u>\$20,275,675.03</u>
Outstanding Contract Value	\$ 2,944,585.17

Kirby Electric

Original Contract Value	\$4,555,000.00
Approved Change Order #1 -7	49,119.29
Current Pay Request (#31)	89,977.83
Previous Pay Requests	<u>\$4,122,402.88</u>
Outstanding Contract Value	\$ 391,738.58

Contract time expired	935 days/658 days = 142.1%
Contract value completed	
Landmark/Liberty Mutual	\$21,606,087.98/\$23,533,374.89 = 91.8%
Kirby Electric	\$ 4,337,625.16/\$4,604,119.29 = 94.2%

Payment to Landmark/Liberty Mutual	\$ 333,114.66
Liquidated Damages (July 1 - July 31, 2015)	<u>20,150.00</u>
31 Days @ \$650/Day	
July Payment	\$ 312,964.66

Liquidated Damages Summary:	
(October 27-November 30, 2014)	\$22,100.00
(December 1-31, 2014)	\$20,150.00
(January 1 -31, 2015)	\$20,150.00
(February 2-28, 2015)	\$18,200.00
(March 1-31)	\$20,150.00
(April 1-30)	\$19,500.00
(May 1-31)	\$20,150.00
(June 1-30)	\$19,500.00
(July 1-31)	<u>\$20,150.00</u>
Total to Date	\$180,050.00

Construction sequence and equipment start up were again a topic of discussion at the progress meeting. It appears many issues have been resolved so that manufacturers will provide technical assistance and start-up services. Dry start up for many components is scheduled for August and early September.

Change Order #14 for Landmark/Liberty Mutual to install a removeable handrail in front of the garage door of the headworks building was presented for approval at a cost of \$1,096.31. Polczynski motioned to approve Change Order #14. The motion was seconded by Luisi. Motion carried.

Paulton Area CCTV Cleaning and Repair project was awarded to Robinson Pipe. A pre-construction meeting was held on August 12.

A revised schedule has been submitted by Landmark. This schedule is properly sequenced and reasonable.

School Road Paving Project was discussed in the engineering report.

**UNFINISHED
BUSINESS:**

None

**NEW
BUSINESS:**

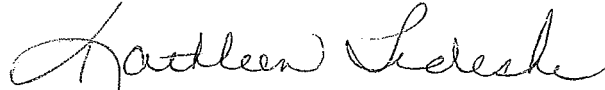
Duryea mentioned an issue with Elm Street in East Vandergrift. The sewer has been separated but there is a diversion that is not part of the project and is not the responsibility of East Vandergrift. Bauer has suggested eliminating it. KVVWPCA will close this diversion after formal confirmation that the sewers are separated.

**EXECUTIVE
SESSION:**

A motion was made at 8:56 by Reidel to recess into an Executive Session. This was seconded by Polczynski.

The regular meeting reconvened at 9:08 p.m. with no official action taken.

With all business taken care of for the evening the meeting was adjourned at 9:10 by a motion of Polczynski and a second by Kolakowski.

A handwritten signature in cursive script that reads "Kathleen Tedeski".

Kathleen Tedeski, Secretary