

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

June 17, 2015

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- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, June 17, 2015 at 7:00 p.m. by Chairman Bione in the Administration Office. Meeting notices were mailed 06/10/15.
- ROLL CALL:** *Present:* Members of the Board: Bione, Johnston, Kotvas, Luisi, Pacchioni, Pinto, Polczynski, Riedel, Spillers, Tedeski and Wilson. Kolakowski – excused and Pascal - unexcused; Also present; Solicitor Loperfito; Bauer, Engineer; Duryea, Plant Manager and Milie, Office Manager.
- VISITORS:** Gene Burns & Barb Burns, North Apollo Borough; Tom Dawkins, employee as is Gene Burns
- MINUTES:** A motion was made by Polczynski seconded by Riedell to approve the Minutes of the Regular Meeting held May 20, 2015 as amended. Motion carried.
- TREASURER'S REPORT:** Pacchioni directed members to review several pages of the report for the status of Finances. Kotvas motioned to approve the Treasurer's report as presented. Riedel made the seconding motion. Motion carried.
- SECRETARY'S REPORT:** Milie, by direction of Secretary Katy Tedeski, reported on the correspondence:
A. Geary & Loperfito – June 2, 2015 – Copy of letter sent to Solicitor for MAWC regarding communications
B. Bove Engineering – June 10, 2015 – Informing the Board that West Leechburg is satisfied with the restoration work at Penn Run force main.
- Polczynski motioned and Pacchioni made a second to approve the Secretary's report. Motion carried.
- COMMITTEE REPORTS:** Billing & Collection – Chairman Pinto had no report, however the Manager will be reporting later in the meeting.
- Engineering – Chairman Luisi reported bid openings were held earlier in the day for the Paulton Project. The results are as follows:
- State Pipe - \$148,563.50
Robinson Pipe - \$143,399.00
- Luisi noted that these bids were both under the estimated costs. Luisi then motioned to accept the low bid of Robinson Pipe, contingent upon KLH, Engineers' approval. If they fail to be approved State Pipe will be given the contract based on the approval of the Engineer.

Luisi reported that the Committee reviewed the information from the Eric Ryan Corporation and is satisfied. The Manager will cover this matter in his report.

The Committee has the list of repairs needed however they will wait until the project is complete to move forward.

The Allegheny Township road repairs were discussed in the Committee meeting, as was the Capacitance fee, which Luisi stated was more for the Finance Committee.

Finance Committee: Chairman Pacchioni introduced Requisition #44 for approval as follows:

Requisition #43 Plant Expansion Project:	
KLH Engineers:	\$ 18,802.53
Galway Bay:	\$167,578.55
Kirby Electric:	\$109,039.43
Lanco Electric:	\$ 46,550.00
Solar Testing:	<u>\$ 1,484.00</u>
TOTAL	\$ 343,454.51

Pacchioni motioned with Pinto's second to approve the Capital Improvements Requisition #44. Motion carried.

Pinto motioned to pay KLH Engineer's \$10,200 for the Paulton Project. Polczynski seconded. Motion carried.

Pacchioni reported that the Committee met and at this time they would like to keep the Credit Card limits where they are.

Loperfito introduced a Credit Card Use Policy for the Authority Manager and the Office Manager to sign. Pinto motioned to accept the recommended Compliance agreements for signature with Spillers' second. Motion carried.

The Solicitor then introduced Resolution 2015 -5, a Fee schedule. Kotvas motioned to adopt the Fees Schedule as recommended by the Finance Committee. Pinto seconded. Motion carried.

Insurance: Chairman Wilson had nothing to report

Personnel: Chairman Pinto reported that a meeting has been scheduled to begin Union Contract negotiations on July 1st. He also reported that there are several matters to discuss in an Executive Session.

Public Relations –Tedeski reported that the Retirement Dinner for Tim Geary will be held on July 19th at Flavio's. The office Manager was instructed to schedule a date for the Christmas Dinner at Flavio's as well.

**MANAGER'S
REPORT:**

Duryea reviewed the operations of the plant during the month of May stating that the plant was in total compliance once again.

Various Maintenance items were taken care of during the past month.

The Safety Committee continues to meet on a monthly basis.

Full conversion for the new Billing Software is July 1st. Great progress has been made on the conversion process. Duryea stated that he would like to add “on-line” payments, “pay-by-phone”, “electronic lock box” as “budget payment plan” as options for customers to pay their bills. This would be at a cost of \$3400 for implementation. Pinto stated he would like to run the program for at least one to two months before making additional changes. The Billing Committee will meet to discuss these changes.

Duryea also suggested making the hours 8:00 a.m. until 4:00 p.m. This would cut down on any overtime when the Office Manager is not in.

Pacchioni motioned to approve the contract with Eric Ryan Corporation at a cost of \$5750 one time fee. Spillers seconded. Motion carried.

Duryea reported that a gentleman from “Homeland Security” will be in on July 22nd to do a security audit of the plant.

A Change Order will be presented at the July meeting for the security gate. The plan is for the gate to be installed and then the electric run at a later time.

Discussion was held on the sale of the old Jetter Truck on Municibid with a starting bid of \$5000. A motion was made by Polczynski and a second by Pacchioni to list the truck on Municibid. With more discussion the motion was rescinded. Pinto motioned to contact the 13 municipalities offering them a chance to submit a sealed bid of at least \$5000 in “as is” condition. With an August deadline. If no bids are received it will be placed on Municibid. Polczynski made a second. Motion carried with Luisi and Spillers opposed.

Pinto motioned to purchase a Fork truck from the Capital Improvements Fund at a cost not to exceed \$15,000. Pacchioni seconded. Motion carried.

SOLICITOR'S REPORT:

Loperfito reported that he has not received any response from the Solicitor of MAWC.

Documents for the Guffy Run project have not yet been received by the Solicitor.

All other business the Solicitor has will need to be discussed in Executive Session.

ENGINEER'S REPORT:

Bauer reported that a Construction Progress meeting was conducted on June 10th. Minutes of the meeting have been provided to the Board members.

Landmark Contracting has replaced Galway Bay as contractor on site. Their project manager has been attending the Status Meetings.

Payment Requests have been submitted as follows:

Landmark/Liberty Mutual:	
Original Contract Value	\$23,466,000.00
Approved Change Orders 1-9	64,271.94
Current Pay Request (#29)	187,728.55
Previous Pay Requests	<u>\$19,991,925.23</u>
Outstanding Contract Value	\$ 3,350,618.16

Kirby Electric

Original Contract Value	\$4,555,000.00
Approved Change Order #1 -7	49,119.29
Current Pay Request (#27)	109,039.43
Previous Pay Requests	\$ <u>3,853,363.70</u>
Outstanding Contract Value	\$ 641,716.16
Contract time expired	874 days/658 days = 133.0%
Contract value completed	
Landmark/Liberty Mutual	\$21,192,828.97/\$23,530,271.94 = 90.0%
Kirby Electric	\$ 4,074,490.86/\$4,604,119.29 = 88.5%

Payment to Landmark/Liberty Mutual	\$187,728.55
Liquidated Damages (May 1–May 31, 2105)	<u>20,150.00</u>
28 Days @ \$650/Day	
April Payment	\$167,578.55

Liquidated Damages Summary:	
(October 27-November 30, 2014)	\$22,100.00
(December 1-31, 2014)	\$20,150.00
(January 1 -31, 2015)	\$20,150.00
(February 2-28, 2015)	\$18,200.00
(March 1-31)	\$20,150.00
(April 1-30)	\$19,500.00
(May 1-31)	<u>\$20,150.00</u>
Total to Date	\$140,400.00

Construction sequence and equipment start up were again a topic of discussion at the progress meeting. It appears many issues have been resolved so that manufacturers will provide technical assistance and start-up services.

Change Order #11 to install an air vent at the East end of the SBR 48" effluent pipe at an increase of \$10,216.88 was presented for approval. Pinto motioned approval of Change Order #11. Riedel seconded. Motion carried.

Change Order #12 to install a yard hydrant at the Vactor Station at a cost of 7729.34 was approved with a motion from Polczynski and a second by Pacchioni.

A Draft copy of the Tapping Fee calculation was submitted for review.

A Draft copy of the Annual Consulting Engineers Report and Budget was also submitted for review and comment.

**UNFINISHED
BUSINESS:**

Duryea reported on the PMAA Conference August 23 – 26th in Lancaster. Spillers motioned to approve sending any Board Member, the Authority Manager and Solicitor wishing to attend. Luisi seconded. Please let the Manager know by the July meeting.

Polczynski reported that he and Steve Greenberg of KLH met with Dennis to discuss the upcoming construction that Pollard Land Services will be conducting in Allegheny Township.

Katy Tedeski reported that East Vandergrift is on the last phase of their project and it should be complete by the end of July.

Christine Wilson reported that Vandergrift has been having issues with flooding and that not all of the buildings have the roof drains out of the system.

It was reported that Leechburg is moving forward with their project.

**NEW
BUSINESS:**

None

**EXECUTIVE
SESSION:**

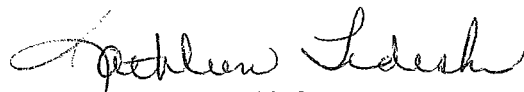
A motion was made at 8:40 p.m. by Pacchioni and a second from Riedel to recess into an Executive Session to discuss personnel, litigation and negotiation purposes.

The Regular meeting reconvened at 9:05p.m. A motion was made by Pacchioni and a second by Pinto to have KLH, Engineers look at the road to the top of the hill to the stop sign and the recommendations regarding paving. Motion carried.

Motion was made by Johnston with Pacchioni's second to approve a \$500 "Good Will" gesture to Allegheny Township for the repair to School Road. After discussion the Board unanimously agreed and the motion carried.

Pacchioni motioned to approve the contract of Dennis Duryea, Authority Manager. Polczynski seconded. Motion carried.

With all business taken care of the meeting adjourned at 9:35 p.m.


Kathleen Tedeski, Secretary