

## KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

February 19, 2020

- CALL TO ORDER:** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, February 19, 2020 at 7:35 p.m. by Authority Chairman Bione in the Administration Office.
- ROLL CALL:** *Present:* Members of the Board: Bione, Hansen, Kotvas, Luisi, V. Milie, Pascal, Polczynski, Sherbondy, Smail, and Swarmer; Kolakowski, Virostek and Wilson were excused. Also, present; Loperfito, Solicitor; J. Klein and L. Lacky, HRG; Duryea, Plant Manager; and C. Milie, Office Manager.
- VISITORS:** Mabel Mazza, Allegheny Twp. Resident; Tim Smail, Washington Township Municipal Authority.
- Mazza stated she was at the meeting to simply observe. Smail was also attending to observe.
- MINUTES:** A motion was made by Swarmer with Hansen's second to approve the Minutes of the Re-organization meeting held on January 15, 2020 as amended. Motion carried. Kotvas motioned with Swarmer's second to approve the Minutes of the Regular meeting of January 15, 2020
- SECRETARY'S REPORT:** With the absence of Secretary Wilson, Assistant Secretary/Treasurer Smail had no report.
- TREASURER'S REPORT:** Luisi reviewed various pages of the meeting packet, reporting that finances and the budget are steady for the fiscal year. Polczynski then motioned to approve the Fund Transfers for the month of February. V. Milie seconded. Motion carried.
- ENGINEER'S REPORT:** Luisi requested action on approving Herbert, Rowland and Grubic, Inc., aka HRG as the Engineering firm for 2020. Kotvas motioned to approve the request appointing HRG as Engineers for 2020. Luisi made the second. Motion carried.
- Klein then submitted three proposals from HRG on the following proposed projects as follows:
- Camping World expansion
  - EDU calculations
  - Pumping Station upgrades
- The Solicitor presented Resolution 2020-6 authorizing the Board of Directors to enter into a Developer's Agreement and to execute documents and agreements with regards to the expansion of Camping World. Swarmer motioned with Kotvas' second to approve Resolution 2020-6. Motion carried.
- It was announced that a meeting will be held at the Authority Office with CDR/McGuire (PennDOT subcontractor for engineering regarding the Roundabout project and culvert replacement over Pine run and the affects on the Pine Run Interceptor. The Authority is recommending changing their line from a 15" line to an 18 or 24" line, with KVVWPCA assuming part of the cost.
- Liz Lackey, from HRG will be working on the EDU counts in the various communities throughout KVVWPCA.

**COMMITTEE  
REPORTS:**

**ENGINEERING COMMITTEE:** Luisi reported that a meeting was held on February 10<sup>th</sup> to review proposals from HRG regarding the Pine Run Interceptor project. The proposed cost of the project is \$40,600 to be done in three phases. Swarmer motioned, with Smail's second to approve the proposal from HRG. Motion carried.

Milie motioned to approve the proposal from HRG for a retainer fee of \$300 per meeting. Kotvas seconded. Motion carried.

Milie then motioned, with Smail's second to approve the proposal from HRG to review the Camping World project at a cost of \$3000. Motion carried.

HRG submitted a proposal for uniform EDU calculations for the 13 communities at a cost of \$20,900 with work to be based on visits to 50 customers and the findings report to be submitted within 90 to 120 days at a cost of \$20,900. Sherbondy motioned to approve the proposal with Milie's second. Motion carried

Luisi reported that HRG is reviewing the design by KLH for the pump station upgrade. The project is going out for bid this year and Luisi is proposing using the restructured 2010 bond funds for the project.

The check has been sent to Comcast for the new internet line to the plant.

The Wet Well Wizard has been received and will be installed in March.

The reuse water installation has been completed and a savings should be realized on the next water bill.

Asphalt sealing prices were obtained. The work will be done in the spring. \$12,000 was budgeted for the project and the bid from Amera Seal came in at \$10,700. Kotvas motioned to approve the project with Smail's second. Motion carried.

**FINANCE COMMITTEE:** Chairman Polczynski reported that there is an upcoming meeting with PNC Bank representatives regarding the 2010 Bond refinance.

**BILLING AND COLLECTIONS COMMITTEE:** Chairman Pascal stated that the Aged Trial Balance shows the amount of delinquency with the Liened amounts removed and shown separately.

The Committee has decided to proceed with an Amnesty Program to begin in May or August when "A" Section billings are processed.

**INSURANCE COMMITTEE:** Chairman Hansen reported that several brokers have been contacted regarding the commercial insurance package. The committee will meet the second week of March to review the proposals and have a recommendation for the March meeting.

**PERSONNEL COMMITTEE:** Chairman Smail had no report.

**PUBLIC RELATIONS COMMITTEE:** Chairman Sherbondy reported that he and Duryea met with staff of Apollo-Ridge School District regarding the STEM program and offering Plant tours to students interested. Sherbondy reported that it was very well received, and they are hoping to open this up to other school districts in the service area.

**MANAGER'S REPORT:** Duryea reported that the average daily flow for January was 4.5726 mgd with maximum flow occurring on January 3<sup>rd</sup> with 9.0101 mgd and minimum on January 17<sup>th</sup> of 2.5678 mgd. Total rainfall was 3.2 inches. In the month of January, the plant was in total compliance with the NPDES permit.

Maintenance items for January were:

1. Worked on the piping to complete the installation of the automatic filter
2. Worked with Lanco to correct power switching issues at the Guffy Pump Station
3. Regular pump station checks, and maintenance were performed twice weekly.

The Safety Committee continues to meet monthly. Topics for February are Hand Protection, Ladder Safety and Cold Stress, with a training video featuring Back Safety.

The annual Industrial Pretreatment Report was submitted to the USEPA on January 23, 2020.

Annual revisions to the Chapter 94 report have been initiated. Community data is due to be submitted to KVVWPCA by February 28<sup>th</sup>.

Duryea requested that he and one operator be permitted to attend the annual PWEA conference in May. Attendance is included in the current budget with an estimated cost of \$1000. Polczynski motioned to permit Duryea and one operator to attend the conference. Swarmer made the second. Motion carried. It was noted that Continuing Education credits will be earned.

**SOLICITOR'S REPORT:** Loperfito reported that he has filed a second motion for Summary Judgement on the Asbestos Claim.

An Intermunicipal Agreement to do the Sewer Recovery Fee billing for Kiski Township was presented for approval. Polczynski motioned to accept the agreement with Hansen's second. Motion carried.

Loperfito reported on an agreement received from Ascent Data for IT services. He proposed some language changes and sent it back to Ascent Data. The proposed changes were rejected. Loperfito feels that it is not in the best interest of the Authority to enter into this agreement.

**UNFINISHED BUSINESS:** None

**NEW BUSINESS:** None

**ADJOURNMENT:** With a motion by Pascal and a second by Hansen the meeting was adjourned at 7:58 p.m.



Christine Wilson  
Secretary/Treasurer