

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

October 20,, 2021

CALL TO ORDER The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, October 20, 2021, at 7:00 p.m. by Chairman Bione with the Pledge of Allegiance to the Flag.

ROLL CALL Present: Members of the Board: Bione, Hansen, Kotvas, V. Milie, Pascal, Polczynski, J. Smail, Swarmer, Virostek and Wilson. Moyer, Sherbondy, T. Smail were excused. Also in attendance was Solicitor Loperfito; Engineer Klein; Authority Manager Duryea; and Office Manager, C. Milie

VISITORS: No visitors were present.

MINUTES: A Motion was made by Polczynski to approve the Minutes of the August 18, 2021, meeting of the Board of Directors as amended. Virostek made the second. Motion carried

**SECRETARY'S
REPORT:**

Secretary Wilson reported that a Thank you was received from American Legion Post 868 for the donation in memory of Raymond (George) Kotvas.

PMAA is offering Virtual Conferences of topics impacting Authorities. Polczynski motioned to approve anyone wanting to participate to have the Authority cover the cost. Virostek made a second on the motion. Motion carried.

For informational purposes the unemployment rate for PMAA will remain at 2.7%.

Polczynski motioned to approve the Secretary's Report with V. Milie's second. Motion carried.

**TREASURER'S
REPORT:**

Treasurer J. Smail reviewed the Fund Transfers for the month of October. Kotvas motioned, with a second by Swarmer to approve the transfers as reported. Motion carried.

**ENGINEER'S
REPORT:**

John Klein of HRG stated that all the information is in his report. With no questions for Klein the meeting moved on to Committee Reports.

**COMMITTEE
REPORTS:**

Engineering Committee: Chairman presented Requisition #14 for payment approval in the amount of \$579,948.31 as follows:

A-1 Electric	\$195,249.23
Ferri Contracting	301,899.80
HRG Engineers	52,358.49
KVWPCA	3,730.79
Lanco Electric	10,160.00
Total Equipment Co.	16,550.00

With a motion by Polczynski and a second from J. Smail Requisition #14 was approved for payment.

Kotvas reported that the Pump Station Project is moving along ahead of schedule and within budget. Penn Run, Elder Run, Leechburg are all complete with work proceeding at Guffy Run and Wean Untied.

The committee continues to review the Headworks Crain-lifting mechanism and will delay this project due to costs.

Preliminary bids are being obtained from A-1 Electric and Ferri Contracting as well as others regarding the Bar Screen project

The in-house fans are back ordered with an expected deliver in January 2022..

Kotvas reported that the Parks Township water line going through the Authority property is complete except for testing. He noted that they did a good job not disturbing much.

He then reported that there is a water puddling problem near the UV Building that will be addressed soon.

Kotvas stated that the request by Washington Township regarding EDU's has been discussed by the committee and it is decided that the committee is firm on leaving the EDU rate at 208 gallons/EDU.

Finance Committee: Polczynski reported that he and the Manager met with representative from First National Bank regarding the rates and fees. The bank has agreed to waive the fees. Interest earned to date is \$34,176.94.

The committee is recommending preparing an RFP for banking services and offer it to all the banks in the service area. Some discussion was held regarding the matter.

Billing & Collection Committee: Chairman Pascal remarked on the Lien Listing. It was distributed for informational purposes only.

Insurance Committee: No report.

Personnel Committee: J. Smail reported that a meeting was held with Union representatives on October 5th. The Union presented six item requests to the committee for discussion. Further meetings will take place.

Public Relations: With the absence of Sherbondy, Duryea reported that Sherbondy spoke with Flavios, and they cannot guarantee being able to accommodate the group for the Christmas dinner due to staffing problems. The Manager and Office Manager are to contact other venues and report to the Board.

**MANAGER'S
REPORT:**

Duryea reported most information is contained in his report in the Meeting packet. He stated that the plant continues to be in total compliance with all NPDES permit discharge guidelines.

The Audit is winding down and should be completed within a couple of weeks.

He reported that the generators and scrap that have been sold to date from the Pump Station project has generated approximately \$13,000 and there will be more generators to be placed on Municibid.

He reported that a Cub Scout group came in for a tour. The group seemed very interested in the process. A class from Apollo-Ridge School District is scheduled for a tour as well.

**SOLICITOR'S
REPORT:**

Loperfite provided the Board with a COVID-19 policy for consideration. Polczynski motioned, with V. Milie's second to approve the policy as presented. Virostek noted that the Pandemic is not over, and we need to be vigilant.

The agreement between Kiski Twp. and the Authority regarding billing will need to be changed from the Township to Kiski Township Sewer Authority since an Authority has been formed.

Hansen questioned if all municipalities can be mandated to pay their delinquent fee. Loperfite stated that the intermunicipal agreement would need to be changed and that all 13 municipalities would need to approve it and there is a zero chance of that happening.

**UNFINISHED
BUSINESS:**

None

**NEW
BUSINESS:**

Bione reported on the new Authority formed in Kiski Township. Their mission is to have more of the township have public sewers.

With no further business the meeting was adjourned at 8:01 p.m. by a motion from Polczynski and a second from Swarmer.

Christine Wilson

Christine Wilson
Secretary