

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

July 21, 2021

- CALL TO ORDER** The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, July 21, 2021, at 7:00 p.m. by Chairman Bione with the Pledge of Allegiance to the Flag.
- ROLL CALL** Present: Members of the Board: Bione, Kotvas, V. Milie, Moyer, Pascal, Polczynski, Sherbondy, J. Smail T. Smail, Swarmer, Virostek and Wilson, Hansen was excused. Also in attendance was Solicitor Loperfito; Engineer Klein; Authority Manager Duryea; and Office Manager, C. Milie
- VISITORS:** No visitors were present.
- MINUTES:** A Motion was made by Polczynski to approve the Minutes of the June 16, 2021, meeting of the Board of Directors. Virostek made the second. Motion carried
- SECRETARY'S REPORT:** Secretary Wilson reported that she had no report for the evening.
- TREASURER'S REPORT:** J. Smail reviewed the Fund Transfers for the month of July. Polczynski motioned, with Swarmer's second to approve the transfers as reported. Motion carried.
- Polczynski motioned with a second by T. Smail to approve the Treasurer's Report.
- ENGINEER'S REPORT:** Klein reported that the upgrading project of the eight pump stations is moving forward a little ahead of schedule.
- The Permit for the Bar Screen Project should be completed by the week of July 26th to submit to PaDEP.
- A progress report was given on the new Belt Press building hard design.
- COMMITTEE REPORTS:** Engineering Committee: Chairman Kotvas presented Requisition #11 for payment approval in the amount of \$497,039.07 as follows:
- | | |
|-------------------|--------------|
| A-1 Electric | \$ 45,639.25 |
| Ferri Contracting | 414,051.02 |
| HRG Engineers | 24,736.53 |
| KVWPCA | 2,632.37 |
| Lanco Electric | 9,980.00 |
- Requisition #11 was approved by a Motion from Polczynski and a second by J. Smail.

The following Change Orders were introduced for action:

A-1 Electric Change Order #2 – was tabled for more discussion

A-1 Electric Change Order #3 – East Vandergrift conduit – Kotvas motioned with Virostek's second. Motion carried.

Lanco Electric Change Order #1 – Virostek motioned to approve Change Order #1, Polczynski made a second on the motion. Motion carried.

Smail motioned with Moyer's second to approve the purchase of an Instantaneous Water Heater for Polymer Make-up at a cost of \$5,270.00. This unit will be installed in the existing press room and relocated to the new press building upon completion. Motion carried.

Virostek motioned to approve a new air conditioner unit for the Lab at a cost of \$5,250.00. Polczynski seconded the Motion. Motion carried.

Finance Committee:

Polczynski reported on the interest rate and calculation for the year on the Bond funds investments.

Billing & Collection Committee: Pascal reported on the delinquency rate average of 5.5% over the past year.

Insurance Committee: With the absence of Hansen, Duryea reported that three employees who are over 65 will not be eligible for the Health Care plan currently provided by the Authority. Other options for these employees are being explored.

Personnel Committee: J. Smail reported that he would like to schedule a committee meeting in early August and open negotiations with the union representative.

Public Relations: Sherbondy reported that arrangements are complete for the Board dinner on July 25th.

**MANAGER'S
REPORT:**

Duryea presented the 2021/22 Fiscal Year Budget for adoption. Swarmer motioned to approve the proposed Budget with Polczynski making the second. Motion carried.

Duryea will be on vacation from July 22 and returning August 2nd.

Kotvas commented on the number of Liens that have been satisfied as of late. Commending the staff for the collections.

**SOLICITOR'S
REPORT:**

Loperfido reported that Pa. State Senate Bill 554 requires a change in Agendas and that only items listed on the agenda can be discussed at meeting, and the agenda must be posted 24 hours in advance of the meeting..

The Solicitor reported that the Allegheny and Washington Twps. situation has been resolved with Allegheny Twp. paying Kiski Authority their share of monies due. Washington Twp. will be submitting payment soon.

Parks Township has submitted an agreement for easement to replace the main 12" water lines which will make it necessary for them to go through Authority property. Swarmer motioned to approve the Agreement with Sherbondy's second. Motion carried.

The Lease for the area holding the radio tower on the property of Vandergrift Cemetery was discussed. With the new pumping stations the tower will no longer be necessary. Polczynski motioned, Virostek made the second to have the Solicitor notify the Cemetery Association that the Lease will be terminated effective December 31, 2021.

Kotvas then motioned, upon the recommendation of the Solicitor, approve entering a Lease with Vandergrift Cemetery Association for \$500 per month, on a month-to-month basis after December 31, 2021. Sherbondy made a second to the Motion. Motion carried.

A Technical Data and Equipment Policy was briefly discussed and will be referred to the Committee.

Loperfito proposed a Visitors Policy which will limit visitors from addressing the Board to three minutes. V. Milie motioned to approve the policy with Polczynski making a second to the motion. Motion carried.

Loperfito reported that a customer is taking legal action against the Authority and a hearing will be held at the Magistrate.

**UNFINISHED
BUSINESS:**

None

**NEW
BUSINESS:**

None

With all business addressed for the evening the meeting was adjourned at 8.07 p.m. with a Motion by Virostek and a second from Polczynski.



Christine Wilson