

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

January 20, 2021

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CALL TO ORDER

The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday, January 20, 2021 at 7:00 p.m. by Chairman Bione with the Pledge of Allegiance to the Flag. The meeting was held in the Maintenance garage due to the need for social distancing with Covid-19.

ROLL CALL

Present: Members of the Board: Bione, Kotvas, V. Milie, Moyer, Pascal, Polczynski J. Smail, T. Smail, Swarmer, and Wilson. Excused were Hanson and Sherbondy with Virostek unexcused. Also in Attendance was Solicitor Loperfito; Authority Manager Duryea; and Office Manager C. Milie

VISITORS:

No Visitors were in attendance.

MINUTES:

A Motion was made by Polczynski with a second by Swarmer to approve the Minutes of the December 16, 2020 meeting. Motion carried.

J. Smail motioned with T. Smail's second to approve the Minutes of the Re-organization Meeting held January 6, 2021 as printed. Motion carried.

SECRETARY'S REPORT:

Secretary Wilson had no correspondence to report.

TREASURER'S REPORT:

J. Smail referred members to the financial pages of the Meeting Packet for review. He then presented the fund transfers for the month of January. Polczynski motioned to approve the transfers with Kotvas' second. Motion carried.

Smail presented and motioned to approve Requisition #5 for payment by bond funds in the amount of \$88,269.33. Swarmer seconded. Motion carried.

T. Smail moved to approve the Treasurer's Report as presented. Polczynski seconded the Motion. Motion carried.

ENGINEER'S REPORT:

Klein was available by phone to answer any questions from his Consulting Engineer's Report made available to the members. Duryea pointed out some of the highlights of the report.

COMMITTEE REPORTS:

Engineering Committee: Chairman Kotvas reported on the pre-construction meeting for the pumping station renovation project. He stated that monthly project meetings will take place on the second Wednesday of each month throughout the project.

Billing and Collections: Chairman Pascal reported that collections seem to be picking up and that the Amnesty Program will be revisited in the Spring.

Insurance: No Report

Personnel: Chairman J. Smail stated he had no report.

Public Relations: With the absence of Chairman Sherbondy there was no report.

Finance Report: Chairman Polczynski reported that after reviewing the RFP's from various banks for investment of the bond funds, it was determined that First National Bank has the best rate of 0.3% for twelve months with no fees until June of 2021.

He presented a chart for each Board member to review.

**MANAGER'S
REPORT:**

Duryea reported that the delinquency rate for collections is at 4.4% with a jump from \$155,000 to \$176,000 over 90 days delinquent during the month of December.

The billing software upgrade has been completed.

In reviewing items in the Manager's report from the meeting packet he stated that the Pump station project is moving smoothly.

The Act 537 plan is currently being reviewed.

The new cable to the plant for the internet is 90% complete with Duda Cable waiting for the railroad to have their inspectors on site for drilling under the railroad tracks.

He distributed a report from the lab testing on the Covid-19 regarding the wastewater at the plant. Kotvas asked about other areas of the state as compared to this area. Duryea reported that he did not have that information as our Plant and Harrisburg were the only two who are involved with the company BioBot that did the testing.

Duryea thanked C. Milie for the work on the Board Information booklet.

A Webinar will be held on February 9th at the plant through PMAA for anyone who wants to Attend.

**SOLICITOR'S
REPORT:**

The solicitor had no report

**UNFINISHED
BUSINESS:**

No unfinished business

**NEW
BUSINESS:**

Duryea reported that six employees have received the first dose of the Covid-19 vaccine. The second dose will be given on February 4th. Duryea signed up for 25 vaccines with Board members in mind. However, Board members, at this time cannot receive the vaccines. He will notify them when they are available if any members wish to participate.

**EXECUTIVE
SESSION:**

None necessary

ADJOURNMENT:

With all business taken care of for the evening the meeting was adjourned at 7:38 p.m. with a motion from Swarmer and second from Moyer.

Christine Wilson

Christine Wilson
Secretary