

KISKI VALLEY WATER POLLUTION CONTROL AUTHORITY

April 20, 2022,

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CALL TO ORDER

The Regular meeting of the Kiski Valley Water Pollution Control Authority was called to order on Wednesday April 20, 2022, at 7:00 p.m. by Chairman Bione with the Pledge of Allegiance to the Flag.

ROLL CALL

Present: Members of the Board: Bione, Hansen, Kotvas, V. Milie, Pascal, Polczynski, T. Smail, Swarmer, Virostek, and Wilson. Moyer, Sherbondy and J. Smail were excused. Also in Attendance was Solicitor Loperfito; Authority Manager Duryea; and Office Manager C. Milie

VISITORS:

No visitors were in attendance

MINUTES:

A Motion was made by Kotvas with a second by Polczynski to approve the Minutes of the March 16, 2022, meeting. Motion carried.

SECRETARY'S REPORT:

Secretary Wilson reported correspondence as follows:

A Resolution from Hyde Park Borough was approved authorizing the Authority to act on the behalf of the Borough with regards to delinquent accounts.

T. Smail motioned to approve the Secretary's Report as presented. Polczynski made a second on the Motion. Motion carried.

TREASURER'S REPORT:

Asst. Secretary/Treasurer Polczynski, referred members to the Transfers for the month. As follows:

FNB General Checking to FNB Debt Service	\$285,000.00
FC Collections Fund to FC General Checking	\$ 2,000.00
Apollo Trust to FNB General Checking	\$29,000.00
FC General Payroll to FNB General Checking	\$12,500.00

Also, requested for approval to necessary transfers of funds from First Commonwealth Bank to First National Bank on an as needed basis.

Virostek motioned to approve the requested transfers. Polczynski seconded. Motion carried.

ENGINEER'S REPORT:

HRG Engineer, John Klein stated that all information is in his report that was provided to Board members.

COMMITTEE REPORTS:

Engineering Committee: Chairman Kotvas presented Project Requisition #20 in the amount of \$841,745.73 for approval as follows:

A-1 Electric	\$44,277.56
Ferri Contracting	504,325.53
DPX Enterprises, Inc.	3,2000.00
HRG Engineering	12,250.64
Kappe Associates	258,660.00
Lanco	19,032.00
TOTAL	\$841,745.73

Bond Requisition #20 was approved by a motion by Polczynski and a second from V. Milie.

Kotvas motioned to approve Change Order #12 for Ferri Contracting in the amount of \$12,359.28 for Guffy Run, Penn and Vandergrift Pump Stations. Swarmer made a second to the motion. Motion carried.

Kotvas motioned to approve Change order #8 from A-1 Electric for completion of pump station project work in the amount of \$1,064.07. Polczynski made a second to the motion. Motion carried.

Kotvas reported that the Pump Station upgrade project is winding down and the committee is very pleased with the work.

Kotvas reported that the design for the sludge process upgrade is near completion The project has been submitted to the DEP for approval.

It was reported that the Bar Screen has been received however there needs to be adjustments made. The contractor will assume the cost of the adjustments.

A new conveyor belt has been received we are waiting on delivery of rollers to install.

The new Authority vehicle ordered in September, 2021 has been built and delivery should be soon.

Kotvas reported that the report on the cost of asbestos removal is still being analyzed.

Finance Committee: Chairman Polczynski reported on the investment on a portion of the Bond proceeds with interest earned to date of over \$42,000.

Polczynski reported that he and the plant manager held a meeting with representatives from First Commonwealth Bank regarding the continuation of collecting customer payments. After several phone conversations and a proposal Polczynski recommended terminating the services of First Commonwealth effective June 1, 2022. Virostek motioned that the Authority cease the services of First Commonwealth Bank effective June 1, 2022. Swarmer made a second to the Motion. Motion carried.

Polczynski stated that the transition from First Commonwealth Bank to First National Bank has been a smooth one.

Billing & Collections Committee: Pascal reported that the committee's report is in the meeting packet.

Insurance Committee: Chairman Hansen had nothing to report.

Personnel Committee: With the absence of Chairman J. Smail, Plant Manager, Duryea requested permission to take the office staff to lunch for Administrative Professionals Day. A motion was made by Polczynski with a second from Virostek. Motion carried with V. Milie abstaining since his wife is Office Manager

Public Relations Committee: With the absence of Chairman Sherbondy, Chairman Bione reported that he has requested C. Milie to contact local facilities to see if they are willing to hold the Authority's annual Christmas Board Dinner.

**MANAGER'S
REPORT:**

Duryea reported that the Plant is once again in total compliance. The NPDES Permit has not yet been received.

The Pump Station Project is near completion and the Sludge Improvement Project is moving forward.

It was reported that the last generator sold for \$3900, copper was scrapped for \$2700 and that the Torrent was placed on Municibid, and the bidding is at \$1300 to date. The new vehicle has been built and hope to have it delivered in the coming week. It was purchased through the Co-Stars program.

RFPs were provided to various IT vendors. Six proposals were received. Duryea has selected three proposals and will forward them for the Solicitor to review. After review one will be selected.

Duryea reported that sampling is conducted weekly checking for COVID-19. Kiski is one of only three facilities in the state that conducts such testing.

PMAA will be holding a conference at Seven Springs. Duryea reserved four slots. Those wishing to attend should contact Duryea. Bione, Polczynski and Duryea are planning on attending.

Bione reported that he and Duryea attended a session to collect credits toward their Licenses.

**SOLICITOR'S
REPORT:**

Attorney Loperfito reported that his office has sent letters to nine member municipalities regarding delinquencies, reflecting on the Service Agreement with the 13 municipalities. Four municipalities, East Vandergrift, Hyde Park, Leechburg, and West Leechburg has approved the Resolutions. Board members need to reach out to their respective communities if they have not yet approved the Resolution. Loperfito stated that once all Resolutions are received he will meet with the Committee Chairman, Plant Manager and Office Manager to set the standards.

**UNFINISHED
BUSINESS:**

None.

**NEW
BUSINESS:**

Bione reported that he brought a member of Ligonier Council down for a tour of the facility and that the gentleman was very impressed. He stated that he would like to reach out to hold another open house to "show off" the facility.

Kotvas reported that West Leechburg's engineer is analyzing a portion of a line in West Leechburg and he will report the findings.

ADJOURNMENT:

With all business for the evening addressed the meeting was adjourned at 7:47 p.m. by a motion from Polczynski and a second by T. Smail.

Christine Wilson

Christine Wilson
Secretary